



**HELSTON TOWN COUNCIL**  
*Konsel an Dre Hellys*

**The Guildhall, Helston, Cornwall, TR13 8ST**  
**Tel: 01326 572063**  
**Email: townclerk@helston-tc.gov.uk**



18<sup>th</sup> November 2021

To: Councillors Mrs Boase, Thomas, Ms Benyon,  
Ramsden and Webb

Copy to Members of the Town Council for information

Dear Councillor,

A Meeting of the Amenities Committee will be held in The Guildhall, Helston on **THURSDAY 25<sup>TH</sup> NOVEMBER 2021 at 7.00 p.m.** for the purpose of transacting the undermentioned business.

Yours faithfully

Pamela Lavelle  
Town Clerk

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. At this juncture the Meeting will adjourn for a period of up to fifteen minutes to permit members of the public present to make observations in respect of any items on this Agenda.
4. To approve and sign the Minutes of the Meeting held on 23<sup>rd</sup> September 2021 (**Page 3**).
5. Matters Arising from the 23<sup>rd</sup> September 2021 Minutes (for information exchange only).
6. To receive an update on local National Trust activities.

**PTO**

7. To consider the Report of the Town Clerk (**Page 7**).

8. Exclusion of the Press and Public

The Council is invited to pass the following resolution:-

“That pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act, 1960 the press and public be excluded from the Meeting for the following item of business by reason of the confidential nature of the business to be transacted.”

9. To consider the confidential report of the Town Clerk (**Page 9**).

**MINUTES OF A MEETING OF THE AMENITIES COMMITTEE**  
**HELD IN THE GUILDHALL**  
**ON THURSDAY 23<sup>RD</sup> SEPTEMBER 2021 AT 7.00PM**

**Councillors:** S Ramsden in the Chair

Mrs N Boase  
M H Thomas

J Martin  
Ms Benyon

P Webb

Councillor Williams was also present.

**Officers:** Miss P J Lavelle – Town Clerk

**116. Declarations of Interests**

Councillor Mrs Boase declared an interest in item 1 of the Town Clerks Report as a Member of Helston Country Market.

**117. Minutes**

On the proposition of Councillor Mrs Boase, seconded by Councillor Thomas, it was RESOLVED – that the Minutes of the Meeting held on 22<sup>nd</sup> July 2021 be approved and signed as a true record.

**Councillor Martin abstained from the vote as he hadn't been present at the meeting.**

**118. Matters Arising**

The Town Clerk informed Members that she had confirmation immediately prior to the meeting that the Council's application for a Landmark Tree had been successful.

**119. Keep Helston Tidy Working Party Notes**

On the proposition of the Chair, seconded by Councillor Martin, it was

RESOLVED – that the Notes of the Keep Helston Tidy Working Party Meetings held on 1<sup>st</sup> June, 15<sup>th</sup> June and 13<sup>th</sup> July 2021 be received.

**120. Report of the Projects Officer**

**i) Coronation Gardens/ King George V Playing Fields**

The Projects Officer updated Members on Phase I of the proposals for Coronation Gardens/ King George V Playing Fields advising that a representative of HCAG had organised the provision of 430 saplings in November for free by the Woodland Trust for underplanting and the planting of the area by the Rugby Club subject to approval from Cornwall Council as the

current landowner. The Projects Officer confirmed that he was still awaiting the decision from the Places Called Home Fund. He further advised that discussions with various stakeholders were ongoing.

Councillor Benyon queried if the Town Council had ordered any trees for the project. The Town Clerk confirmed that the Council had only authorised the budget for the project the previous week and once the tree requirements had been identified an order for trees could be placed.

#### **ii) Penrose Road Car Park**

The Projects Officer updated Members on the situation with the Penrose Road Car Park. The Town Clerk confirmed the opinion of the Town Council's insurance company. Following a brief debate, it was proposed by Councillor Thomas, seconded by Councillor Martin, and

RESOLVED – that this item be moved to confidential session to allow Members to discuss the structural engineers report.

#### **iii) Guildhall Lower Ground Floor**

The Projects Officer updated Members on the status of the Guildhall Lower Ground Floor project advising that professional expertise was required to develop the design to the same RIBA stage as the Cultural Quarter Project. Following a brief debate it was proposed by Councillor Martin, seconded by Councillor Thomas, and

RECOMMENDED – that Full Council seek professional expertise to develop the plans for the Guildhall Lower Ground Floor.

### **121. Report of the Town Clerk**

**Councillor Mrs Boase declared an interest in the following item and left the meeting at 7.29pm.**

#### **i) Charging Structure**

Following a detailed debate it was proposed by Councillor Thomas, seconded by Councillor Martin, and unanimously

RESOLVED – the Helston Country Market continued to be charged £18 including vat for hire of the Corn Exchange and the situation be reviewed at the January Amenities Committee meeting.

It was further proposed by Councillor Webb, seconded by Councillor Thomas, and unanimously

RESOLVED – that the Committee recommended to the Policy, Finance and Resources Committee that the current charging structure remain unchanged.

**Councillor Mrs Boase returned to the meeting at 7.53pm.**

#### **ii) Remembrance 'Tommy' Silhouette**

On the proposition of Councillor Benyon, seconded by the Chair, it was

RESOLVED – that the Town Council not pursue the provision of Remembrance 'Tommy' Silhouette.

### **iii) Community Flood Wardens and Community Flood Plan**

Following a detailed debate it was agreed to hold an informal meeting with the Flood Resilience Officer at the Environment Agency which would be open to all Members of the Council to discuss the assistance the Environment Agency could offer. Members agreed to confirm their availability with the Town Clerk to allow the meeting to be arranged.

On the proposition of Councillor Thomas, seconded by Councillor Martin, it was unanimously

RESOLVED – that following the meeting Councillors would canvas St Johns to seek interest for Community Flood Wardens and a letter be produced by the Town Clerk’s Office for circulation.

### **122. Exclusion of the Press and Public**

On the proposition of Councillor Mrs Boase, seconded by Councillor Benyon, it was unanimously

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

### **123. Report of the Projects Officer**

#### **i) Penrose Road Car Park**

On the proposition of Councillor Thomas, seconded by Councillor Benyon, it was unanimously

RESOLVED – that the devolution of the Penrose Road Car Park be investigated further with the development of a business case.

### **124. Confidential Report of the Town Clerk**

#### **i) Litter Bin**

On the proposition of the Chair, seconded by Councillor Benyon, it was unanimously

RESOLVED – that an additional bin be purchased for installation near the shelter at Monument Walk from Glasdon UK Ltd to match the existing bins.

#### **ii) Guildhall – Heating System**

The Town Clerk updated Members on the situation regarding the Guildhall Heating System to advise that it had been confirmed that a 3 Phase electricity supply would be required for an electric boiler which had resulted in the withdrawal of a quotation. The Town Clerk confirmed that further clarification was being sought from the suppliers of other heating types.

On the proposition of the Chair, seconded by Councillor Benyon, it was

RESOLVED – that this item be deferred to allow the Town Clerk to investigate all options including temporary heating solutions and this item be reconsidered at the earliest opportunity.

It had been proposed by Councillor Thomas, seconded by Councillor Mrs Boase, that the Council accept the quotation for the installation for a gas boiler. This motion failed. Councillors Thomas and Mrs Boase requested their vote for the Motion to be recorded.

**Meeting closed at 9.04pm**

**Confirmed**

**Chair**

DRAFT

**Amenities Committee Meeting 25<sup>th</sup> November 2021**

**REPORT OF THE TOWN CLERK**

**1. Landmark Tree Application**

Further to Min. No. 73 i) /2021 the Committee's Application for a Landmark Tree to commemorate a member of the community and Cornwall Council will be providing the Council with an English Oak (*Quercus robur*). The tree is expected to arrive w/c 22<sup>nd</sup> November 2021 and an appropriate location along Meneage Road has been agreed. Following consent from the family it has been confirmed that the tree will be planted in recognition of the contribution to the town made by Mr Fred Angove. A tree planting event is being planned for 6<sup>th</sup> December 2021 at 2pm.

Members are requested to agree a budget of £200 for the provision of a decorative tree guard and dedication plaque.

**2. Commemoration Bench**

Correspondence has been received from a member of the public who has raised funds for the provision of an engraved commemorative bench in memory of Roland "Chiefy" Holton. The member of the public's preferred location for the bench would be in the town centre or potentially around the lake in Coronation Park.

Members are invited to consider the provision of the bench on behalf of the member of the public seeking the relevant permissions for installation and taking responsibility for ownership including insurance and maintenance costs.

**Town Clerk  
18<sup>th</sup> November 2021**

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