

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 18TH JUNE 2015 AT 7.20 PM

Councillors: M H Thomas (Town Mayor) in the Chair

R Williams
R J L Boase
Mrs F N E Boase

J P Radford-Gaby
Miss J A Hornsby
J Martin

M Upton
Mrs G A Geer
M Knight

Officers: Mr C Dawson (Town Clerk)
Miss P J Lavelle (Assistant to the Town Clerk)
Mr M Searle (Town Centre Regeneration Officer)

63. Apologies

Apologies for non-attendance were received from Councillors Mrs Roberts and Harrison.

64. Police Matters

The Town Clerk read a report on behalf of WPC Butcher which included recent crime figures. The Mayor expressed his thanks to WPC Butcher for her report and for the Officers' work within the town.

65. Reports from Local Cornwall Councillors and the Community Network Manager

a) Local Cornwall Councillors

Cornwall Councillor Mrs Haycock informed Members that Cornwall Council was promoting a reduction in the waste produced within the County and would be introducing pilot schemes. She advised that the intention was to reduce the amount of waste produced not to increase the amount of recycling, confirming that there would be a financial incentive if the waste reduction target was met. Councillor Mrs Haycock confirmed that Cornwall Council wished to run six pilot schemes with different sized areas and suggested that Helston Town Council should express a potential interest early if they wished to be considered. In response to a question, Cornwall Councillor Mrs Haycock advised that there would not be a penalty if the waste reduction target was not reached confirming that it was a pilot to establish whether the scheme would be viable for all of Cornwall. In response to a further question, Councillor Mrs Haycock confirmed that the costs of the scheme did not include the provision of bins which would need to be provided by the householder if required. The Town Clerk advised that Members could not make a decision on the matter until the following meeting when an item had been included on the Agenda.

In response to questions Councillor Mrs Haycock advised that there were plans to recycle mixed plastics and confirmed that the costs to dispose of items at the recycling centres were constantly reviewed advising that they did not make a profit and were purely to cover the cost of disposal.

Councillor Radford-Gaby expressed concern with the problem of residents putting their rubbish out too early which was then attacked by Seagulls. He asked Cornwall Council to work with Helston Town Council to resolve the problem and expressed the opinion that it was a problem which affected the whole town that was caused by only a few people who were not aware that they remained responsible for their waste until it was collected. He further

expressed the opinion that it would only take a few specimen prosecutions to make people realise that their behaviour was not acceptable. Cornwall Councillor Mrs Haycock advised that it had been a problem the previous year and leaflets had been delivered to make residents aware of the regulations. She advised that she would tackle the issue now it had been brought to her attention and hoped to resolve it as the previous year. A detailed discussion ensued during which the Mayor advised that Seagull-proof black bags could be purchased at a cost of £3.50. Following the Town Clerk's confirmation that they were not available at Isaac House, Councillor Mrs Haycock confirmed she would investigate. The Town Clerk advised that the Town Warden had invited the Cornwall Council Environmental Officer over to view the problem and he understood that a Fixed Penalty Notice had been issued. He confirmed that the officer was visiting Helston again advising that the partnership working had begun.

Councillor Radford-Gaby expressed his thanks to Cornwall Council's contractor who was in town every day to clean up the mess advising that he did a brilliant job and deserved a mention.

Cornwall Councillor Martin expressed the opinion that issues with rubbish could be easily resolved with the use of a dustbin. He then advised that Sithney Common Hill would reopen to two lane traffic from 6th July but the road would need to be closed entirely on the previous Sunday evening to allow the installation of a barrier system. Cornwall Councillor Martin further advised that he had been in discussion with Cornwall Councillor Mrs Haycock and an Officer at Cornwall Council regarding the installation of a stronger boundary fence at the Sithney Common Hill layby to prevent fly-tipping.

Cornwall Councillor Wallis advised that he had nothing to add as all the information had been said.

b) Community Link Officer

The Mayor advised that a report had been provided by the Community Link Officer which had been circulated by e-mail.

66. Public Participation

A member of the public expressed the opinion that it had been nice to see the children present at the Freedom Parade and he was pleased that the weather had been good for the event.

67. Report from the Helston Business Improvement Partnership (HBIP)

Mrs Moralee, HBIP BID Development Manager, advised that the HBIP had held its AGM the previous month and had submitted the notes from the meeting in place of their normal report. In response to a question, Mrs Moralee advised that there were no updates to the AGM Minutes as the scheduled Town Team meeting had to be reconvened.

Councillor Upton thanked Councillor Miss Hornsby for resolving the issues he had raised at the previous meeting.

Councillor R J L Boase requested that the Town Council be given an input into the 'Welcome to Helston' sign for the MOD land at the bottom of Monument Road as it was a very prominent location. Councillor Miss Hornsby advised that she was one of the Town Council's representatives and a member of the Aesthetics Group. She advised that there were several drafts but no definitive design. She further advised that the sign would require planning permission and so would come before Helston Town Council's Planning Committee for consideration. Mrs Moralee further advised that the HBIP was considering the options and definite decisions had not been made. Councillor Upton advised that the Chair of the

Aesthetics Group had offered the space to the Epworth Hall in the interim. Councillor Knight queried whether the Aesthetics Group had considered opening the decision to a public forum once they had three designs. Mrs Moralee advised that this had not been the intention but she would take the suggestion back.

The Mayor thanked all those involved for very comprehensive Minutes.

68. Minutes

On the proposition of Councillor Upton, seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that the Minutes of the Town Council meetings held on the 19th May and 21st May 2015 be approved and signed as a true record.

69. Minutes of the Policy, Finance & Resources Committee

The Mayor confirmed that the Minutes included the following recommendations:

- (i) that the Committee Terms of Reference, contained within Standing Orders, be amended as follows:-
- The quorum of the Amenities Committee be increased to four.
 - Amenities Committee ToR include *‘all aspects regarding the maintenance of play areas and equipment in the ownership of (or leased by) Helston Town Council, including the provision of new play equipment.’*
 - Planning Committee ToR – second paragraph, replace *‘nominated’* with *‘temporarily appointed’*.
 - Delete the Play & Young People Committee ToR.
 - Policy, Finance & Resources Committee – replace third paragraph with *‘The Committee will meet on the second Tuesday of July, September, November, January, March and May with a Special budget meeting in October’*.
- (ii) that the delegation of budgets be accepted as set out.

On the proposition of Councillor Mrs Boase, seconded by Councillor Martin, it was

RESOLVED – that the Minutes of the Policy, Finance & Resources Committee meeting held on the 12th May 2015, be received and the recommendations approved.

70. Minutes of the Planning Committee

On the proposition of Councillor Radford-Gaby, seconded by Councillor Martin, it was

RESOLVED – that the Minutes of the Planning Committee meetings held on the 21st May and 4th June 2015, be received.

Councillor Martin thanked the Reserve committee members for their participation at the 4th June meeting.

71. Minutes of the Amenities Committee

The Mayor confirmed that the Minutes included the following recommendation:

- (i) that the quotation from Complete Weed Control South West for two sprays be accepted for the sum of £5,400.

(Requiring £1,200 from General Reserves)

On the proposition of Councillor Knight, seconded by Councillor Martin, it was unanimously

RESOLVED – that the Minutes of the Amenities Committee meeting held on the 28th May 2015, be received and the recommendation approved.

72. Announcements

The Town Clerk advised that he would be on annual leave the following week.

The Mayor informed Members that he had attended the following events:

- ACT1 performance of Guys & Dolls;
- Active Plus Presentation Event where he had presented certificates;
- the Annual Civic Service;
- the Youth Engagement Event with the Primary schools; and
- the funeral of former Mayor Jeffery Roberts.

The Mayor further confirmed that he had just been advised that Mrs Aileen Mitchell had sadly passed away.

The Mayor then advised that his Civic Ball would be held on Saturday 14th November at the Old Cattle Market and the Mayoress was also producing the fourth crossword. The Mayor further advised that the Mayoress and the Deputy Mayor's Consort were representing Helston Town Council at the Helston Community College Post 16 event which was taking place at the same time as the meeting.

73. Report of the Town Centre Regeneration Officer

The Town Centre Regeneration Officer updated Members on his report (circulated prior to the meeting) and responded to Members' questions.

Following a detailed debate it was proposed by Councillor Radford-Gaby, seconded by Councillor Knight, and

RESOLVED – that the shrub be completely removed from the border outside of the Guildhall.

Councillor Knight volunteered to remove the shrub.

74. Report of the Town Clerk

(1) Devolution for Cornwall

This item was noted.

(2) Trengrouse Way Retaining Wall

The Town Clerk updated Members on the situation regarding the Trengrouse Way Retaining Wall. This item was noted.

(3) Helston Museum – Digitisation Project

The Town Clerk updated Members on the funding request to advise that the South Kerrier Heritage Trust was requesting the full £1,000 for use on the digitisation project.

On the proposition of Councillor Upton, seconded by Councillor Martin, it was RESOLVED – that the £1000 budget be paid to the South Kerrier Heritage Trust.

75. Schedule of Accounts for Payment

On the proposition of Councillor Upton, seconded by Councillor Martin, it was

RESOLVED – that Account Nos. 116-179 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £49,364.61.

The Mayor and Councillor Miss Hornsby declared an interest in Account Nos. 172 and 175 respectively and requested that their abstention from the vote be recorded.

It was agreed that the cheques would be signed by Councillor Williams and Councillor Mrs Boase.

76. Items for the next Agenda

The Mayor requested that Members contact the Town Clerk's office to place items on the following Full Council Agenda.

77. Exclusion of the Press and Public

On the proposition of Councillor Knight, seconded by Councillor Radford-Gaby, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business by reason of the confidential nature of the business to be transacted.

78. Confidential Staffing Report

The Assistant to the Town Clerk left the meeting at 8.41pm.

Members considered the Confidential Staffing Report produced by the Town Clerk (circulated prior to the meeting).

On the proposition of the Mayor, seconded by Councillor R J L Boase, it was
RESOLVED – that the meeting stood adjourned at 9.10pm.

The Town Clerk left the meeting at 9.10pm.

The meeting resumed at 9.15pm.

Following a detailed debate it was proposed by Councillor Mrs Geer, seconded by Councillor Miss Hornsby, and

RESOLVED – that Members took into account the additional duties performed by the Assistant to the Town Clerk and re-named the post Deputy Town Clerk with the Job Description as set out and salary scale LC2 (S.P.26 – S.P.29) effective from 1st April 2015.

Following a request by Councillor Knight for a recorded vote. Members voted as follows:-

*For the Motion:- Cllr Thomas (Town Mayor), Cllr Williams, Cllr RJL Boase,
Cllr JP Radford-Gaby, Cllr Miss Hornsby, Cllr Martin,
Cllr Upton, Cllr Mrs Geer*

Against the Motion:- Cllr Mrs Boase, Cllr Knight

Meeting closed at 9.51pm

Confirmed

Town Mayor