

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 15TH MAY 2008 AT 7.15 P.M.

Present: Councillor N.J.C. Devenish (Town Mayor) in the Chair

Councillors:

R. Williams	R.J.L. Boase	Mrs F.N.E. Boase
Mrs S.M.E. Swift	K. Reynolds	R. R. Pryor
N.C. Martin	Mrs V.J. Matthew	
P. Phillips	D.C. Swift	

Officers: Mr C. Dawson (Town Clerk)
Miss P. J. Lavelle (Administrative Assistant)
Mr C Bowcutt (Town Warden)

7. WELCOME

The Mayor welcomed Members to the adjourned Council meeting and requested a minute's silent contemplation.

8. APOLOGIES

An Apology for non-attendance was received from Councillor Keay whose wife was unwell.

On the proposition of Councillor R.J.L. Boase, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Apology be received and accepted.

9. POLICE MATTERS

The Mayor extended a welcome to PC Treloar who offered his congratulations to the Mayor and Deputy Mayor on behalf of Helston Police Station and then presented a detailed report which included recent crime figures and those for the corresponding period from the year previous and an update regarding P.A.C.T.

10. PUBLIC QUESTION TIME

Mr D Harris congratulated the Mayor and then expressed his concerns regarding a Marquee which had been erected in Coronation Park for a wedding which had caused problems with loud music and guests walking around in the park drinking alcohol.

Councillor Phillips declared a prejudicial interest as he had been a guest of the Bride & Groom.

Councillor Mrs Swift confirmed that she had received several complaints regarding the noise and drinking of alcohol which she had passed onto Kerrier District Council.

11. MINUTES

On the proposition of Councillor Reynolds, seconded by Councillor Mrs Matthew, it was RESOLVED – that the Minutes of the Town Council meeting held on the 17th April 2008 be approved and signed as a true record.

12. MINUTES OF THE PLANNING COMMITTEE

On the proposition of Councillor Phillips, seconded by Councillor Mrs Matthew, it was RESOLVED – that the Minutes of the Planning Committee meetings held on the 17th April and 1st May 2008, be received.

13. MINUTES OF THE HARVEST FAIR COMMITTEE AND THE JOINT TOWN TWINNING COMMITTEE

On the proposition of Councillor Reynolds, seconded by Councillor Martin, it was RESOLVED – that the Minutes of the Harvest Fair Committee meeting held on the 1st May 2008 and the Minutes of the Joint Town Twinning Committee meeting held on 24th April 2008, be received and the recommendations approved.

14. ANNOUNCEMENTS

The Mayor thanked everyone for their good wishes and reminded Members that the Civic Service would be held on Sunday 8th June. The Mayor then expressed concerns that a section of society were not being reached by the Town Council's current methods of communication. It was then proposed by the Mayor, seconded by Councillor Reynolds, and unanimously

RESOLVED – that the Mayor produce a monthly Blog for inclusion on the Town Council's website.

The Mayor then advised that Councillor Williams had been appointed Vice-Chairman of Kerrier District Council for the forthcoming year and expressed his congratulations.

15. COUNTY AND DISTRICT COUNCILLORS REPORT

a) Local County Councillors

Councillor Mrs Lyne expressed her congratulations to the Mayor and apologised that she had not been able to attend the Annual meeting the previous Tuesday as it coincided with the Cornwall County Council Annual Meeting.

Councillor Phillips thanked Members for their support regarding for the retention of RNAS Culdrose as a Search and Rescue base and advised that it would be included in the tendering process. Councillor Phillips further advised that consultation had begun on the proposed parking restrictions in Coinagehall Street, Meneage Street and Church Street ending in June and that the planning application for the Energy from Waste Unit was in the public domain.

b) Local District Councillors

Councillor Mrs Swift advised that Kerrier District Council had held their Annual Meeting the previous night and Councillor Walter Sanger had been elected Chairman for the forthcoming year.

Councillor Mrs Lyne advised that the Boundary Commission would confirm within a fortnight how many Councillors there would be for the Unitary Authority.

16. REPORT OF THE TOWN CLERK

(1) Annual Audit of Accounts for 2007/08

The Council considered the Annual Report of Mr B. E. White, the Internal Auditor, including the requisite supporting financial statements which he had prepared in readiness for submission to the District Auditor, all of which documentation having been circulated as Appendix I to the Town Clerk's Report.

It was thereupon proposed by Councillor Mrs Swift, seconded by Councillor Reynolds, and unanimously

RESOLVED – that:

- (i) The Statement of Accounts for the financial year ended 31st March 2008 as set out in the Annual Return, be approved, and duly signed on this Council's behalf by the Mayor and the Town Clerk.
- (ii) Section 2 of the Annual Return the Statement of Assurance, also be approved and, upon completion in the affirmative in all respects, be signed by the Mayor and Town Clerk.

(2) Search and Rescue

This item was noted.

(3) Helston CCTV

This item was noted.

(4) Temporary Prohibition of Traffic

This item was noted.

(5) Sustainable Community Strategy for Cornwall - Consultation

This item was noted.

(6) Proposed Bus Shelters in Coinagehall Street

On the proposition of Councillor Phillips, seconded by Councillor Martin, it was proposed that the Urban range be selected as the preferred shelter design.

An amendment was proposed by Councillor Williams, seconded by Councillor Mrs Swift, that a site meeting be held for all Members to attend and select a design.

A further amendment was proposed by Councillor Reynolds, seconded by Councillor Mrs Matthew that colour brochures be sent to all Members to select three designs in order of preference.

The second amendment was carried and became the Substantive Motion and it was

RESOLVED – that colour brochures be sent to all Members to select three designs in order of preference.

(7) Helston Farmers' Market

This item was noted.

(8) Cornwall Minerals Development Framework

This item was noted.

(9) Guildhall Flag Pole

On the proposition of Councillor Williams, seconded by Councillor Martin, it was
RESOLVED – that the quotation from St. Ives Steeplejacks to supply and install a new flag pole
at a cost of £710 be accepted.

Councillor Mrs Boase abstained from the vote.

(10) Sea Cadets

It was proposed by Councillor Mrs Swift, seconded by Councillor Phillips, and
unanimously

RESOLVED – that the Town Council supported the formation of a Sea Cadet Unit in Helston.

17. REPORT OF THE TOWN WARDEN

This item was noted.

18. SCHEDULE OF ACCOUNTS FOR PAYMENT

On the proposition of Councillor Phillips, seconded by Councillor Reynolds, it was
RESOLVED – that Account Nos. 29-62 inclusive as listed and set out as an Appendix to these
Minutes, be certified for payment in the total sum of £14,546.67.

(Councillor Williams declared an interest in Account No. 60.)

It was agreed that the cheques would be signed by Councillors Williams and Mrs Swift.

19. DATES AND TIMES OF MEETINGS

It was proposed, seconded and duly

RESOLVED – that (1) during the ensuing Municipal year the Town Council meet on the third
Thursday of each month;

(2) the 2009 Annual and Adjourned Annual Meeting be held at twelve noon
on Tuesday the 19th May, and at 7.15pm on Thursday, 21st May, 2009, respectively, as provided
by Standing Orders;

(3) the Annual Town Meeting be held at 7.00pm on Thursday 9th April
2009;

(4) the Planning Committee meet on the first and third Thursday of the month with the exception of January when the Meetings will be held on the second and fourth Thursday;

(5) the Harvest Fair Committee meet on the first Thursday of the month with the exception of January when the Meeting will be held on the second Thursday;

(6) the Policy, Finance and Resources Committee meet on the 9th July, 10th September and 12th November 2008 and 7th January and 11th March 2009; and

(7) the Amenities Committee meet on the on 26th June, 28th August and 23rd October 2008 and 26th February and 23rd April 2009.

20. TREVENEN EXHIBITION

It was proposed, seconded and duly

RESOLVED - that the Trevenen Exhibition Governors for the ensuing Municipal year continue to be all Members of the Town Council and that meetings be convened as and when necessary.

21. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was proposed, seconded and duly

RESOLVED – that representatives be appointed to outside bodies for the ensuing Municipal year as detailed below:-

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| (a) | Planning Committee | : | Councillor Devenish (Town Mayor),
Councillors Phillips, R.J.L. Boase,
Reynolds and Mrs Matthew |
| (b) | Policy, Finance & Resources
Committee | : | The Mayor (Councillor Devenish),
Councillors Mrs Swift, Martin,
Reynolds, Mrs Matthew and
Mrs Boase |
| (c) | Harvest Fair Committee | : | The Mayor (Councillor Devenish),
Councillors Martin, Boase,
Mrs Matthew Mrs Boase and Pryor. |
| (d) | Amenities Committee | : | Councillor Devenish (Town Mayor),
Councillors Williams, Mrs Swift,
Phillips, Mrs Boase and Pryor. |
| (e) | Playgrounds Working Party | : | Councillor Devenish (Town Mayor),
Councillors R.J.L. Boase,
and Mrs Matthew |
| (f) | Guildhall Refurbishment Working Party | : | Councillors Martin, R.J.L. Boase and
Pryor |
| (g) | Assets Working Party | : | Councillor Devenish (Town Mayor),
Councillor Mrs Swift and
the Town Clerk |

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| (h) | General Meetings & Executive
Committee of Cornwall Association of
Local Councils & also the Cornwall
Association of Larger Local Council | :
:
:
: | Councillor Mrs Swift
Deputy: Councillor Phillips |
| (i) | Helston and Kerrier Youth Club
Management Committee | :
: | Councillor Devenish (Town Mayor) |
| (j) | Helston and District Community
Association | :
: | No current representatives |
| (k) | Victim Support West Cornwall
Advisory Group | :
: | Councillors Phillips and Reynolds |
| (l) | Kerrier Citizens Advice Bureau
Management Committee | :
: | Councillor Mrs Swift |
| (m) | South Kerrier Alliance | :
: | Councillor Mrs Boase |
| (n) | West Cornwall Healthwatch Committee | :
: | Councillor Phillips |
| (o) | Keep Helston Tidy Group | :
:
: | The Mayor (Councillor Devenish),
Councillors Martin, D.C. Swift
and Mrs Boase |
| (p) | West Cornwall CCTV Group | :
: | Councillor D.C. Swift
Deputy: Councillor Martin |
| (q) | Helston Business Forum | :
: | Councillor Phillips
Deputy: Councillor Pryor |
| (r) | Helston Townscape Heritage Initiative | :
: | Councillor Williams |
| (s) | Swallows Gymnastics Club | :
: | No current representative |
| (t) | St Johns Regeneration Group | :
: | No current representative |
| (u) | Partners and Communities Together
(P.A.C.T.) | :
: | Councillor Devenish (Town Mayor) |

22. APPOINTMENT OF SCHOOL GOVERNORS

It was noted that the following Councillor was already appointed as School Governor until 1st May, 2009:-

Nansloe Junior & Infant School	:	Councillor Keay
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23. ATTENDANCES AT MEETINGS

Councillor Pryor had attended the Civic Reception to mark the 40th Anniversary of Twinning together with the Mayor and Councillors Mrs Swift, Martin, Phillips, R.J.L. Boase, Reynolds, Mrs Matthew, D.C. Swift and Mrs Boase.

Councillor Mrs Matthew had attended the Farmers Market Meeting, the Farmers Market and the Transition Helston Film Show.

Councillor Phillips had attended the West Cornwall Healthwatch meeting.

Councillor Mrs Swift had attended a Citizens Advice Bureau Project Board meeting, a Citizens Advice Bureau regular meeting, a Citizens Advice Bureau Forum and two CALC Executive meetings.

Councillor Williams had attended four Mayor Choosing Ceremonies prior to the end of his term as Town Mayor in addition to Flora Day, visiting the Farmers Market, attending the Lions Luncheon and making a 100th birthday visit at Poldhu.

The Mayor had attended a P.A.C.T. Panel Meeting.

Meeting closed at 9.21pm

Confirmed

Town Mayor