

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 19TH SEPTEMBER 2024 AT 7.00 PM

Councillors: M J Kenchington (Town Mayor) in the Chair

R Williams	J Martin	M P Andrew
R J L Boase	T Grattan-Kane	P E Williams
Mrs F N E Boase	M Benyon	E Yates
M H Thomas	D Willey	S Greet

Officers: Miss P J Lavelle (Town Clerk)
Miss A Retallack (Deputy Town Clerk)
Mr R James (Projects Officer)

The Mayor welcomed Councillor Greet to his first meeting.

114. Prayers

The Meeting opened with Prayers offered by Councillor Andrew.

115. Apologies

Apologies for non-attendance were submitted by Councillor Webb.

116. Declarations of Interest

Councillor Martin declared an interest the grant applications made by Helston Friendship Club and Helston CIC (Item 1 of the Town Clerk's report, Agenda item 18) as he was involved with both groups.

Councillor R J L Boase and Mrs Boase declared an interest in the grant applications made by the Lizard Child Trust and Helston Town Band (Item 1 of the Town Clerk's report, Agenda item 18) as they had grandchildren who attended both groups.

117. Dispensations

The Town Clerk advised that Councillor Andrew had submitted a request for a dispensation for the current meeting to remain in the meeting to speak but not vote in respect of the grant application by Pentreath (Agenda item 18).

On the proposition of Councillor Martin, seconded by Councillor Thomas, it was unanimously

RESOLVED – that the Town Council awarded Councillor Andrew a dispensation for the current meeting to remain in the meeting to speak but not vote in respect of the grant application by Pentreath (Agenda item 18).

118. Cornwall Councillors' Reports

Cornwall Councillor Foreman gave a report during which he made particular mention to:

- Case work involving the new bin collections;
- His continuing support of the Gateway building;
- His thanks to the organisers of the Harvest Fair and Carnival.

Cornwall Councillor Thomas gave a report during which he made particular mention to:

- The Cornwall Council budget continuing to be impacted by an increased demand to house homeless families, the rise in SEND issues and supporting ASC cases;
- A proposal that had been made to transfer the lease for a number of Cornwall Council car parks to a car park company. The names of the car parks had not been released but it was made clear that town car parks and those on the outskirts of towns were unlikely to feature on the list;
- A letter had been sent requesting the devolution of further powers to Cornwall Council but without the need for a Mayor;
- his thanks to the organisers of Helston Carnival and the Harvest Fair; and
- Cornwall Councillor Thomas and Cornwall Councillor Foreman's representations regarding outstanding Helston levelling up fund applications to the Portfolio Holder.

Cornwall Councillor Thomas then responded to Members questions.

119. Public Participation

Two members of the public spoke to express their concerns regarding the proposed changes to Beating the Boundaries contained in the recommendation from the Staffing Committee.

Members of the public spoke in support of the following organisations who had applied for grants:

- Helston Netball Club;
- Helston Cricket Club;
- Lizard Child Trust;
- Helston CIC;
- CAST; and
- Helston Athletic Football Club.

120. Minutes

On the proposition of Councillor Mrs Boase, seconded by Councillor Benyon, it was

RESOLVED – that the Minutes of the Town Council meeting held on 18th July 2024 be approved and signed as a true record.

Voting: For – 12, Against – 0, Abstain – 1

On the proposition of Councillor Mrs Boase, seconded by Councillor Willey, it was

RESOLVED – that the Minutes of the Special Town Council meeting held on 15th July 2024 be approved and signed as a true record.

Voting: For – 10, Against – 0, Abstain – 3

121. Minutes of the Finance & General Purposes Committee

On the proposition of Councillor Benyon, seconded by Councillor Andrew, it was

RESOLVED – that the Minutes of the Finance & General Purposes Committee meeting held on 25th July 2024 be received.

Voting: For – 12, Against – 0, Abstain – 1

122. Minutes of the Planning & Licensing Committee

On the proposition of Councillor Andrew, seconded by Councillor Willey, it was unanimously

RESOLVED – that the Minutes of the Planning & Licensing Committee meetings held on 1st August and 5th September be received.

123. Minutes of the Staffing Committee

On the proposition of Councillor R J L Boase, seconded by Councillor Thomas, it was

RESOLVED – that the Minutes of the Staffing Committee meeting held on 9th September be received and the recommendation be called in.

Voting: For – 10, Against – 0, Abstain – 3

124. Notes of the Events Working Party

On the proposition of Councillor Grattan-Kane, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Notes of the Events Working Party meeting held on 29th August 2024 be received and the following recommendations be approved:

Community Lunch

That:

- a) subject to site availability, the Community Lunch for 2025 be held on Sunday 11th May in commemoration of the 80th Anniversary of VE Day; and
- b) invitations to community groups for cream teas be extended again to a maximum of £500.

Pride Picnic

That:

- a) that the balance of this year's budget which remains unspent at the end of this financial year be put into an EMR.
- b) A Pride Picnic event be held in June 2025.
- c) A budget of £500 be set for the 2025 event.

Lantern Procession

That the City of Lights CIC bid be accepted subject to the removal of:

- a) The Marketing Manager fee under Project Lead for £300;
- b) The New Community Music Workshop fee under Community Engagement for £200.00
- c) The New Music fee under Procession Costs for £450;
- d) The Design fee under the heading of Marketing for £300; and
- e) The Documentation and Film Commission fee under Marketing of £200.

Voting: For – 11, Against – 0, Abstain – 2

125. Announcements

The Mayor informed Members that the Harvest Fair and Carnival had been a great success and he thanked the small group of volunteers who organised the events for the work and encouraged others to become involved.

126. Update from Environmental Working Party

Councillor Benyon gave a verbal summary of the report previously circulated.

127. Portrait of King Charles III

Following a debate on the proposition of Councillor Thomas, seconded by Councillor Mrs Boase, it was

RESOLVED – that Members agreed that a portrait of King Charles III should be displayed in the Guildhall building.

Voting: For – 11, Against – 2, Abstain – 0

Councillor Willey requested that his vote against this proposition be recorded.

128. Leats and Kennels

Councillor Thomas advised that a meeting was taking place the following day regarding the Leats and Kennels. He confirmed that the Leat walk had taken place and that water was now flowing through the Kennels by the Church. Councillor Thomas queried whether it would be possible for a Joint Committee to be formed involving Councillors from both Wendron Parish Council and Helston Town Council. The Town Clerk confirmed that she would investigate.

129. Report of the Projects Officer

Members considered the Report of the Projects Officer (circulated prior to the meeting).

On the proposition of Councillor Andrew, seconded by Councillor Willey, it was

RESOLVED – that, in principle, the new proposal as attached for the redevelopment of the community potting shed and refreshment facility is approved.

Voting: For – 7, Against – 1, Abstain – 5

On the proposition of Councillor Grattan-Kane, seconded by the Mayor, it was unanimously

RESOLVED – to defer consideration of market valuation quotations to later in the meeting as a confidential item.

On the proposition of Councillor Martin, seconded by Councillor Grattan-Kane, it was unanimously

RESOLVED – that the Council apply to the National Lottery Fund for phase II of the Guildhall Project.

130. Report of the Town Clerk**(1) Grants**

Following a brief debate it was proposed by Councillor Benyon, seconded by Councillor Willey, that Members award a maximum of £20,000 to organisations during the current round with a balance remaining in the budget for the February 2025 meeting. This Motion failed.

Voting: For – 6, Against – 7, Abstain – 0.

Councillor Benyon requested that her vote for this proposal be recorded.

a) Determination of whether a grant would be awarded

The Town Clerk informed Members that Helston Chamber Choir had withdrawn their application. In response to a question the Town Clerk confirmed that the application from Helston Art Group did not meet the Council's criteria of being a constituted non-profit making organisation or society or of having an organisation bank account. The Town Clerk further advised that cash flow element of the ACT 1 grant application were running costs and therefore did not comply with the Council's grant funding criteria. Members noted that Helston Rugby Club had not provided the required financial information.

It was agreed to award a grant to each of the following organisations:

- i) 2nd Helston Brownies – (*Voting: For – 12, Against – 0, Abstain – 1*)
- ii) ACT 1 – (*Voting: For – 11, Against – 1, Abstain – 1*)
- iv) Cirk Hes – (*Voting: For – 8, Against – 4, Abstain – 1*)
- v) Helston Athletic Football Club – (*Voting: For – 11, Against – 2, Abstain – 0*)
- vi) Helston Age Concern – (*Voting: For – 12, Against – 1, Abstain – 0*)

- ix) Helston CIC – (*Voting: For – 12, Against – 0, Abstain – 1*)
- x) Helston Cricket Club – (*Voting: unanimous*)
- xi) Helston Friendship Club – (*Voting: For – 9, Against – 0, Abstain – 4*)
- xii) Helston Netball Club – (*Voting: For – 12, Against – 0, Abstain – 1*)
- xiv) Helston Town Band – (*Voting: For – 10, Against – 0, Abstain – 3*)
- xv) Lizard Child Trust – (*Voting: For – 9, Against – 0, Abstain – 4*)
- xvi) MadET – (*Voting: For – 10, Against – 0, Abstain – 3*)
- xvii) Mayes Creative Ltd – (*Voting: For – 8, Against – 2, Abstain – 3*)
- xviii) Nature Connects CIC – (*Voting: For – 8, Against – 0, Abstain – 5*)
- xix) Pentreath Ltd – (*Voting: For – 11, Against – 0, Abstain – 2*)
- xx) Porthleven Judo – (*Voting: For – 8, Against – 5, Abstain – 0*)
- xxi) South Kerrier Alliance – (*Voting: For – 12, Against – 0, Abstain – 1*)

It was agreed to not award a grant to CAST – (*Voting: For – 6, Against – 7, Abstain – 0*)

It was further unanimously agreed to not award a grant to Helston Art Group and Helston Rugby Club, or to consider the cashflow element of the ACT1 application in accordance with the Council’s grant funding criteria.

b) Determination of amount of grant funding awarded

- i) 2nd Helston Brownies

It was proposed by Councillor Martin, seconded by Councillor Greet, and unanimously

RESOLVED – that under the General Power of Competence a grant of £500.00 be awarded to the 2nd Helston Brownies towards a trip to Trevassack Lake.

- ii) ACT 1

It was proposed by Councillor Grattan-Kane, seconded by Councillor Willey, that under the General Power of Competence a grant of £1000.00 be awarded to the ACT 1 for microphones.

An Amendment was proposed by Councillor R J L Boase, seconded by Councillor R Williams, that under the General Power of Competence a grant of £800.00 be awarded to ACT 1 for microphones. The Amendment was carried (*Voting: For – 7, Against – 6, Abstain – 0*) and became the Substantive Motion and it was unanimously

RESOLVED – that under the General Power of Competence a grant of £800.00 be awarded to ACT 1 for microphones.

- iv) Cirk Hes

It was proposed by Councillor Grattan-Kane, seconded by Councillor Willey, that under the General Power of Competence a grant of £1,000.00 be awarded to Cirk Hes towards their Winter Showcase.

An Amendment was proposed by Councillor Thomas, seconded by the Mayor, that under the General Power of Competence a grant of £500.00 be awarded to Cirk Hes towards their Winter Showcase. The Amendment was carried (*Voting: For – 7, Against – 6, Abstain – 0*) and became the Substantive Motion and it was

RESOLVED – that under the General Power of Competence a grant of £500.00 be awarded to Cirk Hes towards their Winter Showcase.

Voting: For – 12, Against – 0, Abstain – 1

An Amendment had been proposed by Councillor Willey, seconded by Councillor Benyon, that a grant of £750.00 be awarded to Cirk Hes towards their Winter Showcase. The Amendment failed. *(Voting: For – 6, Against – 6, Abstain – 1, with the Mayor using his second vote against the Motion to break the tie.)*

v) Helston Athletic Football Club

It was proposed by Councillor Martin, seconded by Councillor Willey, that under the General Power of Competence a grant of £3,000.00 be awarded to Helston Athletic Football Club towards their required improvements works.

An Amendment was proposed by Councillor Thomas, seconded by Councillor Greet, that a grant of £8,000.00 be awarded to Helston Athletic Football Club towards their required improvements works. The Amendment failed. *(Voting: For – 6, Against – 6, Abstain – 1, with the Mayor using his second vote against the Motion to break the tie.)*

A further Amendment was proposed by Councillor R J L Boase, seconded by Councillor P Williams, that under the General Power of Competence a grant of £5,000.00 be awarded to Helston Athletic Football Club towards their required improvements works. The Amendment was carried *(Voting: For – 9, Against – 2, Abstain – 1)* and became the Substantive Motion and it was

RESOLVED – that under the General Power of Competence a grant of £5,000.00 be awarded to Helston Athletic Football Club towards their required improvements works.

Voting: For – 12, Against – 0, Abstain – 1

A further amendment had been proposed by Councillor R Williams, seconded by Councillor Martin, that a grant of £10,000.00 be awarded to Helston Athletic Football Club towards their required improvements works. The Amendment failed. *(Voting: For – 2, Against – 11, Abstain – 0)*

vi) Helston Age Concern

It was proposed by Councillor Thomas, seconded by Councillor P Williams, and

RESOLVED – that under the General Power of Competence a grant of £1,200.00 be awarded to the Helston Age Concern towards entertainment at Monday lunches.

Voting: For – 11, Against – 2, Abstain – 0

ix) Helston CIC

It was proposed by Councillor Grattan-Kane, seconded by Councillor Thomas, and

RESOLVED – that under the General Power of Competence a grant of £300.00 be awarded to Helston CIC for the Discover Helston Through Your Window Project.

Voting: For – 11, Against – 2, Abstain – 0

x) Helston Cricket Club

It was proposed by Councillor Grattan-Kane, seconded by Councillor Mrs Boase, and

RESOLVED – that under the General Power of Competence a grant of £3,000.00 be awarded to Helston Cricket Club towards the refurbishment works described in section 3 of the application form.

Voting: For – 12, Against – 0, Abstain – 1

An Amendment had been proposed by Councillor R J L Boase, seconded by the Mayor, that a grant of £2,500.00 be awarded to Helston Cricket Club towards the refurbishment works described in section 3 of the application form. The Amendment failed. *(Voting: For – 6, Against – 7, Abstain – 0)*

xi) Helston Friendship Group

It was proposed by the Mayor, seconded by Councillor Greet, and

RESOLVED – that under the General Power of Competence a grant of £300.00 be awarded to Helston Friendship Group for their Christmas Dinner.

Voting: For – 12, Against – 0, Abstain – 1

xii) Helston Netball Club

It was proposed by Councillor P Williams, seconded by Councillor Willey, and unanimously

RESOLVED – that under the General Power of Competence a grant of £800.00 be awarded to Helston Netball Club for new netball posts and balls.

Councillors R J L Boase and Mrs Boase left the meeting at 8.58pm

xiv) Helston Town Band

It was proposed by Councillor P Williams, seconded by Councillor Andrew, and

RESOLVED – that under the General Power of Competence a grant of £2,500.00 be awarded to Helston Town Band towards their planned building works.

Voting: For – 8, Against – 3, Abstain – 0

An Amendment had been proposed by Councillor Benyon, seconded by Councillor Grattan-Kane, that a grant of £1,000.00 be awarded to Helston Town Band towards their planned building works. The Amendment failed. *(Voting: For – 4, Against – 7, Abstain – 0)*

xv) Lizard Child Trust

It was proposed by the Mayor, seconded by Councillor Willey, that under the General Power of Competence a grant of £3,000.00 be awarded to Lizard Child Trust towards creation of a sensory area.

An Amendment was proposed by Councillor P Williams, seconded by Councillor Thomas, that under the General Power of Competence a grant of £1,500.00 be awarded to Lizard Child Trust towards creation of a sensory area. The Amendment was carried (*Voting: For – 6, Against – 4, Abstain – 1*) and became the Substantive Motion and it was unanimously

RESOLVED – that under the General Power of Competence a grant of £1,500.00 be awarded to Lizard Child Trust towards creation of a sensory area.

Councillors R J L Boase and Mrs Boase returned to the meeting at 9.04pm

xvi) MadET

It was proposed by Councillor Benyon, seconded by Councillor Willey, and unanimously

RESOLVED – that under the General Power of Competence a grant of £1,050.00 be awarded to MadET for the Kara Hellys autumn primary school workshops.

xvii) Mayes Creative Ltd

It was proposed by Councillor Willey, seconded by the Mayor, and

RESOLVED – that under the General Power of Competence a grant of £500.00 be awarded to Mayes Creative Ltd for twilight and moon wellbeing walks from central Helston.

Voting: For – 11, Against – 0, Abstain – 2

xviii) Nature Connects CIC

It was proposed by Councillor Benyon, seconded by Councillor Martin, that under the General Power of Competence a grant of £2,700.00 be awarded to Nature Connects CIC towards nature-based wellbeing sessions.

An Amendment was proposed by Councillor R Williams, seconded by Councillor Andrew, that under the General Power of Competence a grant of £1,000.00 be awarded to Nature Connects CIC towards nature-based wellbeing sessions. The Amendment was carried (*Voting: For – 9, Against – 3, Abstain – 1*) and became the Substantive Motion and it was unanimously

RESOLVED – that under the General Power of Competence a grant of £1,000.00 be awarded to Nature Connects CIC towards nature-based wellbeing sessions.

xix) Pentreath Ltd

It was proposed by the Mayor, seconded by Councillor Grattan-Kane, and

RESOLVED – that under the General Power of Competence a grant of £960.00 be awarded to Pentreath Ltd for veg boxes for the Helston Live Well With Diabetes Group.

Voting: For – 12, Against – 0, Abstain – 1

xx) Porthleven Judo Kwai

It was proposed by Councillor Willey, seconded by Councillor Andrew, that under the General Power of Competence a grant of £400.00 be awarded to Porthleven Judo Kwai towards training equipment, suits and sessions for younger children.

An Amendment was proposed by Councillor Benyon, seconded by Councillor Thomas, that under the General Power of Competence a grant of £300.00 be awarded to Porthleven Judo Kwai towards training equipment, suits and sessions for younger children. The Amendment was carried (*Voting: For – 9, Against– 4, Abstain – 0*) and became the Substantive Motion and it was

RESOLVED – that under the General Power of Competence a grant of £1,000.00 be awarded to Porthleven Judo Kwai towards training equipment, suits and sessions for younger children.

Voting: For – 11, Against– 2, Abstain – 0

xxi) South Kerrier Alliance CIC

It was proposed by Councillor Grattan-Kane, seconded by Councillor Andrew, that under the General Power of Competence a grant of £1,300.00 be awarded to South Kerrier Alliance CIC towards construction of a Pétanque Piste.

An Amendment was proposed by Councillor R J L Boase, seconded by the Mayor, that under the General Power of Competence a grant of £650.00 be awarded to South Kerrier Alliance CIC towards construction of a Pétanque Piste. The Amendment was carried (*Voting: For – 7, Against – 5, Abstain – 1*)

A further Amendment was proposed by Councillor Thomas, seconded by Councillor Benyon, that under the General Power of Competence a grant of £800.00 be awarded to South Kerrier Alliance CIC towards construction of a Pétanque Piste. The Amendment was carried (*Voting: For – 8, Against – 4, Abstain – 1*) and became the Substantive Motion and it was

RESOLVED – that under the General Power of Competence a grant of £800.00 be awarded to South Kerrier Alliance CIC towards construction of a Pétanque Piste

Voting: For – 12, Against – 0, Abstain – 1

(2) Helston North Ward Co-option

Councillor Greet indicated that he wished to join the Council's Staffing Committee.

Councillor Grattan-Kane will be the Helston Town Council representative on the Discover Helston Marketing Group.

(3) Project Briefs

On the proposition of the Mayor, seconded by Councillor Martin, it was unanimously

RESOLVED – that the Town Council endorsed the following project briefs:

Coronation Gardens: To undertake a series of smaller projects to enhance and improve the appeal, security and functionality of Coronation Gardens in a financially and

environmentally sustainable manner. Alongside this build an ongoing volunteer program that encourages the surrounding community to improve their physical and mental well-being by connection with nature.

Guildhall: To deliver a substantial project that improves the condition of the core fabric of the building, addressing issues that are currently causing it to deteriorate. Once the building is restored, to deliver internal improvements and alterations that future-proof the building, improve access, provide valuable spaces for the local community and improve on existing income streams as well as creating new ones. The final result should be a building that serves its local community and can generate sufficient income to cover its running costs.

Cultural Quarter: To work with partner organisations to deliver improvements to the Drill Hall Yard that can create a central civic space for use by a wide selection of cultural organisations and the public.

Bulwark Park: To secure section 106 funding and utilise it to install additional play equipment into the Bulwark Park play area.

(4) Request for Free Parking

This item was noted and the Town Clerk was requested to respond to the individual confirming the situation.

(5) Consultation on National Trust Forest Management

This item was noted.

(6) Code of Conduct Review

This item was noted.

(7) Councillor Advocates for OPCC

This item was noted.

131. Payment of Accounts

On the proposition of Councillor R Williams, seconded by Councillor Mrs Boase, it was

RESOLVED – that Account Nos. 285-353 inclusive as listed and set out as an Appendix to these Minutes, in the total sum of £61,833.02 be received and Account Nos. 354- 421 inclusive as listed and set out as an Appendix to these Minutes, in the total sum of £63,812.42 be certified for payment.

Voting: For – 11, Against – 0, Abstain – 2

132. Reports on Attendance at Meetings

Members noted receipt of a copy of the Helston CIC minutes for Councillor Mrs Boase.

133. Exclusion of the Press and Public

On the proposition of the Councillor Grattan-Kane, seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business by reason of the confidential nature of the business to be transacted.

134. Project Officer Report

The Town Clerk confirmed details of the quotations received for a valuation for the Guildhall which was required as part of the English Heritage repair Grant for the Guildhall project (deferred from the Project Officers Report earlier in the meeting).

Following a brief debate it was proposed by Councillor Grattan-Kane, seconded by Councillor Martin, and unanimously

RESOLVED – that Bradleys Surveyors be instructed to carry out the valuation of the Guildhall.

135. Alternative Accommodation

Members considered a report by the Town Clerk regarding alternative accommodation (circulated prior to the meeting) and the Town Clerk gave a verbal update. Following a detailed debate it was proposed by Councillor Benyon, seconded by Councillor Grattan-Kane, and

RESOLVED – that the Council authorised the commissioning of a survey and valuation by Bradleys Surveys to investigations into alternative accommodation to proceed.

Voting: For – 9, Against – 3, Abstain – 1

Meeting closed at 9.59 pm

Confirmed

Town Mayor