

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 18TH DECEMBER 2014 AT 7.15 PM

Councillors: M H Thomas (Town Mayor) in the Chair

R Williams	Miss J A Hornsby	Mrs G A Geer
R J L Boase	J Martin	M Knight
Mrs F N E Boase	M Upton	A R Harrison

Officers: Mr C Dawson (Town Clerk)
Miss P J Lavelle (Assistant to the Town Clerk)
Mr M Searle (Town Centre Regeneration Officer)

381. Apologies

Apologies for non-attendance were received from Councillors Radford-Gaby and Mrs Roberts.

382. Declarations of Interest and requests for Dispensations

a) Declarations of Interest

Councillors R J L Boase and Mrs Boase declared an interest in the request for traffic calming in Cross Street (Agenda item 17) as residents of Cross Street.

b) Requests from Members for Dispensations

There were no requests for dispensations.

383. Police Matters

The Mayor extended a welcome to WPC Butcher who presented a detailed report which included recent crime figures and those for the corresponding period from the year previous.

Councillor Williams expressed concern with the safety of a number of cyclists who wore dark clothing and had no rear light and asked if WPC Butcher could raise the issue with the organisations she was involved in. WPC Butcher advised that she was not in contact with a specific organisation but confirmed that she would raise the issue with other officers and they could hold an initiative in the area to publicise the issue.

384. Reports from Local Cornwall Councillors and the Community Network Manager

a) Local Cornwall Councillors

Cornwall Councillor Mrs Haycock spoke in respect of the potential Neighbourhood Plan to advise that if she could give any support she would and expressed the opinion that it was important to have some protection for the town so the community could have what they wanted. She further spoke on the proposed 20mph speed limits to advise that she had investigated this when the legislation had changed which meant that 20mph limits could be imposed without having to install a physical method of reducing the speed. Councillor Mrs Haycock further expressed the opinion that there should not be a cost for signs as existing signs could be relocated, with the main cost being for the consultation.

The Town Clerk advised that apologies had been received from Cornwall Councillors Martin and Wallis.

b) Community Network Manager

The Town Clerk advised that apologies had been received from Mrs Hardy who had not been able to provide a report as she had only just returned from leave the previous day.

385. Public Participation

In respect of the budget for the running costs of the public conveniences, a member of the public suggested that Members consider installing a pay as you go system expressing that most people would be willing to pay a small fee to use the toilets and it would provide a small income. The member of the public then queried why the Town Council was paying a water bill for the Pigeon Club. The Town Clerk advised that the Town Council had taken over the lease for Coronation Gardens which included the Pigeon Club building and the water bill had been recharged to the Pigeon Club. The member of the public then expressed his disappointment with the criticism of the Helston Business Improvement Partnership at the previous meeting and asked how much of the Section 106 funding had been spent by the Town Council. The Town Clerk confirmed the amount of Section 106 funding received and outlined the amounts given to the Helston Business Improvement Partnership and spent by the Town Council. The member of the public then asked the Mayor what the Town Council had physically done for the town with the money they had spent. The Mayor advised that most of the physical improvements were coming with the public realm funding but confirmed that success was not always measured in physical items.

A member of the public suggested that RNAS Culdrose be contacted regarding Councillor Williams' concerns with cyclists as a large number of cyclists travelled there. The member of the public then advised that he had attended the Cornwall Council Strategic Planning Committee meeting that day regarding the HX1 planning application and thanked Councillor Martin and Cornwall Councillor Mrs Haycock for speaking. He then expressed the opinion that a Neighbourhood Plan was very important to bolster the Town Framework.

A member of the public spoke in respect of the proposed request for a 20mph speed limit in the town and traffic calming in Cross Street (Agenda item 17) to thank the Mayor for taking the concerns of the residents seriously and hoped that the request was successful in the near future.

A member of the public thanked the Mayor and Mayoress for attending the Age Concern Christmas lunch and advised in respect of the proposed request for 20mph speed limit that he would like to see more speed limit signs. He expressed concern with the speed of vehicles in the town and people parking in inappropriate places also advising that more disabled parking was required in the town. He then wished all present a Merry Christmas.

A member of the public thanked the Mayor for taking the time to meet with him regarding the accommodations made for people with invisible difficulties and asked whether the Mayor had received his research. The Mayor confirmed that he had received the information which he wanted to discuss at his next meeting with the member of the public together with a draft procedure. The member of the public then queried whether the survey that 27% of people had difficulty accessing the Epworth Hall had been verified and whether the decision to grant the £53,000 to the Epworth Hall was on the basis of the need of 189 people. The Mayor advised that the information on the survey had been accepted and Members were aware of the access situation at the Epworth Hall confirming that he was of the opinion that the issue was whether more people of the town could use the

building. The member of the public then queried whether only the comments of the people who had given their postcodes at the Public Realm consultation were taken into consideration in the decision for the Public Realm works. The Town Centre Regeneration Officer advised that, whilst they had tried to encourage participants to give their postcodes, they were aware there were a number of participants who had not given the information. The Town Centre Regeneration Officer confirmed that a final decision had not yet been made and an informal ballot had been held to gauge a preference for the designs but more work was needed before the final decision was made. The Mayor advised that all the opinions would be taken into consideration.

386. Report from the Helston Business Improvement Partnership

The Mayor advised that Mrs Radford-Gaby (Joint-Acting Chair of the Helston Business Improvement Partnership - HBIP) had given apologies and welcomed Mr A Perry (Joint-Acting Chair) and Mrs Moralee (BID Development Officer) to the meeting. Mrs Moralee apologised that there had not been a representative of the HBIP present at the November Full Council meeting confirming that they had since met with the Mayor and Members and thanked the Mayor for his support. She advised that they had submitted their report for the November meeting and did not have an update as they had been heavily involved with the Christmas events. Mrs Moralee confirmed that they would be regularly updating the report and she intended to attend the monthly Full Council meetings.

387. Minutes

The Town Clerk advised that the word 'her' had to be deleted from Min. No. 326/2014 para 10 to read 'Councillor Knight advised that she had expressed her disappointment ...'.

On the proposition of Councillor Knight, seconded by Councillor Martin, it was

RESOLVED – that the Minutes of the Town Council meeting held on the 20th November 2014 be approved, subject to the above amendment, and signed as a true record.

388. Matters Arising from the Minutes

Councillor Knight queried whether a letter had been received from the family of the artist who had produced the painting of Guy Gibson. The Town Clerk confirmed that a letter had not yet been sent as he did not have an address for the family, however, he was making investigations with Porthleven Town Council and they believed a local historian may have contact details.

389. Minutes of the Planning Committee

On the proposition of Councillor Martin, seconded by Councillor Knight, it was

RESOLVED – that the Minutes of the Planning Committee meetings held on the 20th November and 4th December 2014, be received.

Councillor Upton requested that his abstention from the vote be recorded.

390. Minutes of the Amenities Committee

On the proposition of Councillor Knight, seconded by Councillor Mrs Boase, it was RESOLVED – that the Minutes of the Amenities Committee meeting held on the 27th November 2014, be received.

391. Minutes of the Policy, Finance & Resources Committee

On the proposition of Councillor Upton, seconded by Councillor Mrs Boase, it was RESOLVED – that the Minutes of the Policy, Finance & Resources Committee meeting held on the 9th December 2014, be received.

392. Notes of the World War One Working Party

On the proposition of Councillor Knight, seconded by Councillor Mrs Boase, it was RESOLVED – that the Notes of the World War One Working Party meeting held on the 20th November 2014, be received.

393. Announcements

The Mayor advised that he had attended the Age Concern Christmas Carol Service, the candle light vigil at the Community Hospital and opened two shops and a Grotto. He also advised that he had received a flag from Sasso Marconi. He confirmed that he had given a cheque to Helston Food Bank and advised that he would be making another contribution of approximately £700 collected from the businesses and local organisations together with £60 raised by the crossword competition. The Mayor informed Members that he had booked the Godolphin Club for a Valentines Dance on Saturday 14th February 2015.

394. 2015/16 Budget

The Council considered a report by the Town Clerk (circulated prior to the meeting) that contained the final draft budget for the Financial Year ending 31st March 2016 as recommended by the Policy, Finance & Resources Committee. Following a question from Councillor Mrs Knight the Town Clerk confirmed that the budget titled WW1 Garden Area had been renamed Lower Trengrouse Garden.

On the proposition of Councillor Martin, seconded by Councillor Harrison, it was unanimously

RESOLVED – that:

- a) the draft budget be approved;
- b) the Precept for 2015/16 be set at £303,690; and
- c) the 2015/16 Schedule of Fees and Charges be approved subject to a review of the charges when the Guildhall refurbishments were completed.

395. 20mph Speed Limit and Traffic Calming

The Mayor advised that he would be discussing the issue of a 20mph speed limit in all residential areas of the town and the traffic calming for Cross Street as two separate items following a request from Councillors R J L Boase and Mrs Boase who had declared an interest in the Cross Street traffic calming.

The Mayor advised that he had brought the item to the Agenda following his own personal reflection and discussions regarding the issue of speeding within the town with members of the public. He confirmed that previously he had voted in favour of the speed limit increase for the Helston Relief Road and was of the opinion that there should be constructive speed limits within the town. He expressed the opinion that within the town itself there was an incomplete program advising that several housing estates in the north of the town had had a 20mph limit for over ten years. He suggested that this was something that would benefit the residents advising that he understood Councillor Harrison had been in contact with residents of Bulwark regarding the issue. The Mayor confirmed that he wished to ask Cornwall Council to agree in principle to a 20mph speed limit being imposed on all residential areas of the town so when the money was available the speed limit signs could be reorganised. A brief debate ensued during which it was proposed by the Mayor, seconded by Councillor Upton, and

RESOLVED – that Standing Order 1.14 be suspended to allow Cornwall Councillor Mrs Haycock to respond to a question.

Cornwall Councillor Mrs Haycock expressed the opinion that the main issue was the legal cost of putting the speed limits in place as a plan would need to be drawn up for the town which would have to go to public consultation to confirm if they were happy with a 20mph speed limits. The plan would also need to identify where the speed limit signs and the lighting for the signs would be placed. Councillor Mrs Haycock further advised that the speed limits had previously not been reduced as they had needed to install speed bumps which the public did not like, but due to the change in legislation the traffic calming was no longer a requirement.

Councillor Harrison queried the feasibility of reducing the speed limit for the Bulwark estate to 20mph without the installation of traffic calming measures. Cornwall Councillor Mrs Haycock advised that whilst it was not her division the cost was the problem and Cornwall Council currently had no funding available. She suggested that the Town Council obtain the costs for reducing the speed limit to 20mph for the town as a whole and for Bulwark as a separate area as it would be useful to know as there may be another way of raising the money that was needed.

On the proposition of the Mayor, seconded by Councillor Upton, it was

RESOLVED – that Standing Order 1.14 be resumed.

At the conclusion of the debate it was proposed by Councillor Upton, seconded by Councillor Knight, and unanimously

RESOLVED – that Helston Town Council ask Cornwall Council to agree in principle to a 20mph speed limit to the whole town.

Councillors R J L Boase and Mrs Boase declared an interest in the following item and left the meeting at 8.20pm.

The Mayor advised that he felt it was time something was done to assist the residents of Cross Street and confirmed that he proposed to ask Cornwall Council for traffic calming to be installed along Cross Street when the funding was available. Following a brief debate it was proposed by Councillor Upton, seconded by the Mayor, and unanimously

RESOLVED – that Helston Town Council write to Cornwall Council to request traffic calming to be installed in Cross Street when the money became available.

Councillors R J L Boase and Mrs Boase returned to the meeting at 8.28pm.

396. General Power of Competence

On the proposition of Councillor Upton, seconded by Councillor Miss Hornsby, it was unanimously

RESOLVED – that Helston Town Council adopt the General Power of Competence from 18th December 2014 until the next relevant Annual Meeting of the Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012.

397. Helston Town Framework

Members considered a report by Matthew Brown, Cornwall Council Planning Delivery Group Leader, regarding the production of a Neighbourhood Plan for Helston (circulated prior to the meeting).

Councillor Knight expressed surprise that Cornwall Council was suggesting the production of a Neighbourhood Plan when its Officers had previously advised that the Town Council should not pursue that route. Members expressed concern whether the £7,000 funding would cover all the costs incurred as previous advice had estimated a much higher figure. The Town Clerk confirmed that the £7,000 funding would be from a grant application to a separate organisation and was not guaranteed. He further advised that the support could either be monetary or in the form of advice and guidance and confirmed that any funding obtained could not be used for work already completed or to pay for extra hours from an existing officer. The Mayor spoke in support of the production of a Neighbourhood Plan advising that, whilst he had concerns, the requirement had been highlighted at a recent Planning Appeal Hearing. He advised that there was an element of risk but expressed the opinion that a lot of information was already in place. The Mayor then reminded Members that they also needed to ratify the HX2 decision made by the Helston Town Framework Steering Group. The Town Clerk outlined the timescale for the production of the Neighbourhood Plan suggested by Cornwall Council. The Mayor queried if the production of the Neighbourhood Plan was feasible for the Town Council. The Town Clerk confirmed that a lot of support would be required from Cornwall Council Officers. At the conclusion of a detailed debate it was proposed by Councillor Martin, seconded by Councillor Upton, and

RESOLVED – that the Town Council supported the Framework's democratic decision of a preference for HX2 based on evidence from the Helston Framework Steering Group.

Councillor Williams declared an interest in HX2 and requested that his non-participation in the vote be recorded.

It was further proposed by Councillor Upton, seconded by Councillor Miss Hornsby, and

RESOLVED – that the Town Council continue to press for completion of the Helston Town Framework for its publication at the earliest opportunity.

Councillor Williams requested that his abstention from the vote be recorded.

398. Report of the Town Centre Regeneration Officer

The Town Centre Regeneration Officer spoke in respect of the Public Realm Framework to remind Members that the full set of drawings would be on display in the Museum until 4pm on Tuesday 23rd December. In respect of ‘Peacocks Lane’ the Town Centre Regeneration Officer advised that he had received two updated quotations and was waiting for the third and he hoped to present the information to Members at the January Full Council meeting. He then referred to the approval of the 2015/16 budget which included a budget to cover the cost for two electric sockets for use on Flora Day and at other markets and events. He advised that the contractor was prepared to hold their quotation and asked if Members wished to make a decision that evening. On the proposition of Councillor Upton, seconded by Councillor Martin, it was

RESOLVED – that the supply and installation of two electrical sockets be progressed immediately.

399. Report of the Town Clerk

(1) Helston Museum

On the proposition of the Mayor, seconded by Councillor Miss Hornsby, it was

RESOLVED – that the Council’s budgeted contribution of £1,000 be paid to the South Kerrier Heritage Trust.

Councillors R J L Boase, Mrs Boase and Martin requested that their abstention from the vote be recorded.

(2) Town Framework Steering Group

On the proposition of Councillor Mrs Boase, seconded by Councillor Miss Hornsby, it was

RESOLVED – that the post of Mayor be nominated as a representative on the Helston Town Framework Steering Group.

The Mayor requested that his abstention from the vote be recorded.

Councillor Knight left the meeting at 9.10pm.

400. Schedule of Accounts for Payment

Councillor R J L Boase queried the amount of the rates being paid for the Guildhall and the public conveniences and suggested that the amounts be reviewed. Following a brief debate it was proposed by Councillor R J L Boase, seconded by Councillor Upton, and

RESOLVED – that the Town Clerk obtain quotations to review the rateable value of the Guildhall and public conveniences.

Councillor Knight returned to the meetings at 9.12pm.

On the proposition of Councillor Knight, seconded by Councillor Martin, it was

RESOLVED – that Account Nos. 985-1033 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £82,239.54.

(Councillors Williams and Upton declared an interest in Account Nos. 1021 and 1026 respectively.)

Councillors Williams, R J L Boase, Mrs Boase and Upton abstained from the vote.

It was agreed that the cheques would be signed by Councillor Mrs Boase and Councillor Miss Hornsby the following day.

401. Attendance at Meetings

The reports on attendance at meetings submitted by the Mayor and the Town Clerk were noted.

Meeting closed at 9.17pm

Confirmed

Town Mayor

Appendix M - Revised

Printed on : 11/12/2014 **Helston Town Council**

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At : 15:30

List of Payments made between 01/12/2014 and 31/12/2014

Voucher	Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
985 - 996	15/12/2014	Salary Related Expenses	111169 - 111180	17,435.69	Salary Related Expenses
997	01/11/2014	Cornw all Council	Std Ord	93.00	Rates - Monument Rd Pub Cons
998	01/11/2014	Cornw all Council	Std Ord	217.00	Rates - Guildhall Pub Cons
999	01/11/2014	Cornw all Council	Std Ord	777.00	Rates - Guildhall
1000	01/11/2014	Cornw all Council	Std Ord	143.00	Rates for Trengrouse Way PC
1001	01/12/2014	Cornw all Council	Std Ord	93.00	Rates - Monument Rd Pub Cons
1002	01/12/2014	Cornw all Council	Std Ord	217.00	Rates - Guildhall Pub Cons
1003	01/12/2014	Cornw all Council	Std Ord	777.00	Rates - Guildhall
1004	01/12/2014	Cornw all Council	Std Ord	143.00	Rates for Trengrouse Way PC
1005	18/12/2014	BNP Paribas Leasing Solutions	DD5	191.76	Photocopier Lease
1006	18/12/2014	British Telecom	DD6	23.26	565761
1007	18/12/2014	Berendsen UK Ltd -Formerly Sun	DD7	62.02	Mat Hire
1008	18/12/2014	Fast.co.uk	C/CARD1	23.48	Broadband
1009	18/12/2014	Association of Accounting Tech	111181	139.00	Annual Membership - C Dawson
1010	18/12/2014	Calbarrie (Devon & Cornw all) L	111182	330.00	Fire Extinguisher Training
1011	18/12/2014	The Consortium	111183	4.79	Hand Wash
1012	18/12/2014	Cormac Solutions Ltd	111184	329.78	Council Vehicle Hire - Nov 14
1013	18/12/2014	Helston Electrical	111185	295.00	Electrical Works Guildhall
1014	18/12/2014	Lamps & Tubes Illuminations Lt	111186	61.56	Christmas Lights
1015	18/12/2014	Martin Luck Group Ltd	111187	723.09	Stationery (inc toner)
1016	18/12/2014	Pascoe Building Services Ltd	111188	2,784.00	Installation of Drain at Bulwark Play Area
1017	18/12/2014	Primary PC Solutions Ltd	111189	54.00	Remote Server Monitoring Dec14
1018	18/12/2014	Senate Electrical	111190	124.81	Christmas Lights & Fluorescent Tubes
1019	18/12/2014	SLCC Enterprises Ltd	111191	334.00	SLCC & ILCM Membership
1020	18/12/2014	South West Play	111192	421.20	Remedial rep to fence & gate at play areas
1021	18/12/2014	South West Water Ltd	111193	77.77	Pigeon Club HQ
1022	18/12/2014	Viridor Waste Management Limit	111194	44.28	Waste Management
1023	18/12/2014	Mr Z Harvey t/a Zenith Enterpr	111195	40.00	Repairs to Fire Exit Door
1024	18/12/2014	Angove, F G	111196	25.00	Honorarium
1025	18/12/2014	Cooke, P J	111197	25.00	Honorarium
1026	18/12/2014	Epworth Hall	111198	53,000.00	Grant
1027	18/12/2014	Helston Business Imp. Part.	111199	1,062.97	Additional Funding for Free Parking Project
1028	18/12/2014	Moran, J	111200	25.00	Honorarium
1029	18/12/2014	South Kerrier Heritage Trust	111201	1,000.00	Contribution to Museum
1030	18/12/2014	Upperton, P	111202	25.00	Honorarium
1031	18/12/2014	Cormac Solutions Ltd	111203	859.07	Cleaning Public Conveniences
1032	18/12/2014	Summit Roofing Solutions	111204	144.00	Roofing Investigation Works
1033	18/12/2014	Petty Cash	111205	114.01	Fuel, Civic Hosp., Office Exp. Etc
Total Payments				82,239.54	