

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 19TH JUNE 2014 AT 7.15 PM

Councillors: M H Thomas (Town Mayor) in the Chair

R Williams
Mrs F N E Boase
J P Radford-Gaby

J Martin
M Upton
Mrs G A Geer

M Knight
Mrs N Roberts
A R Harrison

Officers: Mr C Dawson (Town Clerk)
Miss P J Lavelle (Assistant to the Town Clerk)
Mr M Searle (Town Centre Regeneration Officer)

68. Apologies

An apology for non-attendance was received from Councillor R J L Boase who was travelling back from a course.

On the proposition of Councillor Upton, seconded by the Mayor, it was

RESOLVED – that the apology be received and accepted.

Councillor Mrs Boase abstained from the vote.

Councillor Miss Hornsby had submitted her apologies by email which was not opened until after the meeting.

69. Declarations of Interest and requests for Dispensations

a) Declarations of Interest

There were no declarations of interest.

b) Requests from Members for Dispensations

The Mayor requested a dispensation, as he was President of the Helston & District Town Twinning Association, to remain in meetings, take part in debates and vote on matters relating to town twinning.

It was proposed by Councillor Martin, seconded by Councillor Knight, and

RESOLVED – that the Mayor, remain in meetings, take part in debates and vote on matters relating to town twinning for the remainder of his Mayoralty.

70. Police Matters

The Town Clerk advised that the Police had submitted apologies for absence and then read a report by PCSO Whitford that made particular reference to a telephone scam targeting Helston residents. In response to a suggestion, the Town Clerk advised that details of the scam had already been uploaded to the Council's Facebook page.

71. Reports from Local Cornwall Councillors and the Community Network Manager

a) Local Cornwall Councillors

There were no Cornwall Councillors present.

b) Community Network Manager

Councillor Mrs Geer was of the opinion that Mrs Hardy's reports used too much jargon and she did not understand them. She then suggested that Mrs Hardy attend the meetings to explain what she was doing.

The Town Clerk advised that Thursdays was not a working day for Mrs Hardy and she had previously advised that she would attend a meeting if the Council had a particular issue that she could assist with.

The Mayor suggested that, outside of the meeting, Members decide what issues they wanted to discuss and invite Mrs Hardy to the Full Council in July.

Referring to Mrs Hardy's written report, Councillor Upton advised that he had attended a meeting with Councillor Miss Hornsby and Andrea Gilbert (Helston & the Lizard Works Coordinator) to discuss voluntary work opportunities in Helston.

72. Public Participation

A local resident circulated photographs, taken the previous day, of household waste sacks ripped open by seagulls spilling refuse over the pavement. The resident praised the refuse collectors for clearing up the rubbish but suggested that residents were acting irresponsibly by not using bins or covering their sacks and felt ashamed to live in the street.

The Mayor assured the resident that all Members felt strongly about this issue and he had witnessed a visitor to the town cleaning up a similar spillage.

Councillor Radford-Gaby reminded Members that he had begun a campaign when Mayor to educate residents to put their refuse out responsibly and hoped the current Mayor would continue to highlight the issue. He then suggested that one or two publicised prosecutions would assist such a campaign.

In response to a question, the Town Clerk advised that the Town Council could not prosecute but Cornwall Council's Environmental Officers would have the power to instigate proceedings.

Following further discussion, the Mayor requested that the Town Clerk forward the complaint and photographs to Cornwall Council and to enquire if the seagull-proof sacks were still available.

A member of the public suggested that the Press write an article on the waste spillage issue. He then advised that green algae had returned to the boating lake. He also expressed concern that the number of PCSOs was reducing whilst the Police element of the Council Tax had increased.

A local resident advised Members that he had been asked by Councillor Radford-Gaby when Mayor and Councillor Thomas – Deputy Mayor at that time, to record the contents of the strongroom. The local resident advised that he was approximately three quarters the way through and the strongroom contained some items that might be of historical interest, some that the Council would want to retain and others of no relevance. He then made particular reference to the Helstone Book of Common Prayer dated 1799 suggesting it should be donated to the Museum.

Councillor Radford-Gaby thanked the resident for the work he had put in to produce the inventory.

The Mayor and Councillors Radford-Gaby and Mrs Geer declared an interest in the following item and left the meeting at 7.40pm.

Councillor Upton (Deputy Mayor) took the Chair at 7.40pm.

73. Planning Application referred from the Planning Committee

*Planning Application PA14/04870
Application Type: Full Application
Alterations and extension to dwelling
10 Gwarth An Drae, Helston
For Mr & Mrs M Plant*

Councillor Martin visited the application site and gave a presentation.

Following a brief debate it was proposed by Councillor Martin, seconded by Councillor Upton, and

RESOLVED – that the Town Council recommended approval of Application PA14/04870 provided that there was no impingement across the boundary.

The Mayor and Councillors Radford-Gaby and Mrs Geer returned to the meeting at 7.56pm.

The Mayor resumed the Chair at 7.56pm.

74. Minutes

On the proposition of Councillor Upton, seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that the Minutes of the Town Council meeting held on the 13th May and 15th May 2014 be approved and signed as a true record.

75. Minutes of the Planning Committee

On the proposition of Councillor Martin, seconded by Councillor Harrison, it was

RESOLVED – that the Minutes of the Planning Committee meetings held on the 15th May and 9th June 2014, be received.

76. Minutes of the Amenities Committee

On the proposition of Councillor Martin, seconded by Councillor Williams, it was

RESOLVED – that the Minutes of the Amenities Committee meeting held on the 22nd May 2014, be received and the recommendation approved.

77. Minutes of the Policy, Finance & Resources Committee

On the proposition of Councillor Mrs Boase, seconded by Councillor Upton, it was unanimously

RESOLVED – that the Minutes of the Policy, Finance & Resources Committee meeting held on the 10th June 2014, be received.

78. Notes of the World War One Working Party

It was proposed by Councillor Knight, seconded by Councillor Mrs Boase, and

RESOLVED – that the Notes of the World War One Working Party meeting held on the 12th May 2014, be received.

79. Announcements

The Mayor made the following announcements:-

- The fund-raising dance in May raised £550
- The next dance was booked for 18th July with tickets available at £5.00
- The Mayor's Ball would be held in the Old Cattle Market on 1st November
- A Mayor's walk would be held on 28th June
- A Sasso Marconi twinning reception had been arranged for 23rd June
- A youth engagement event was taking place on 24th June
- He was now tweeting events on 'Mayor Helston', and
- A conversation with the Mayor of Port Augusta would take place via skype on 7th July

80. Bank Holiday On-street Parking

The Mayor was of the opinion that bank holiday on-street parking restrictions should be the same as Sunday restrictions, as was the case in many other parts of the country. Councillor Knight agreed but suggested there may be some logistical problems.

Councillor Martin had conducted some research and advised that 89% of Principle Councils adopted a policy of bank holiday restrictions being the same as Sundays.

Following the brief discussion it was proposed by the Mayor, seconded by Councillor Upton, and unanimously

RESOLVED – Helston Town Council e-mail all Cornish city, town and parish Clerks with the request that their Councils support at the earliest opportunity the following petition which this Council would be putting before Cornwall Council.

'The following City, Town and Parish Councils of Cornwall respectfully request, in line with many councils in the UK, that Cornwall Council applies the Sunday Parking restrictions, as enforced in Cornwall, to all of the English calendared Bank Holidays'.

81. Cataloguing the Contents of the Strongroom

Councillor Radford-Gaby advised that there were various artefacts in the strongroom and the Council was fortunate to have a local amateur historian volunteer to catalogue the items.

Councillor Knight suggested that the Museum be contacted prior to the Council agreeing to donate or loan items as she was aware it had limited storage available.

Councillor Mrs Geer suggested that items of interest relating to the Town Council could be displayed in the Guildhall.

Following a brief debate it was proposed by Councillor Radford-Gaby, seconded by Councillor Harrison, and

RESOLVED – that items of historical interest which were found in the strongroom, upon agreement of the Mayor, Deputy Mayor and Town Clerk, be transferred to the custodianship of the Museum with the agreement of the South Kerrier Heritage Trust on an item by item basis.

Councillor Mrs Boase requested that her abstention from the vote be recorded.

82. Recording of Council Meetings

Councillor Knight was of the opinion that Council meetings should be recorded to assist officers with the drafting of Minutes and to alleviate any potential disagreements over accuracy.

It was then proposed by Councillor Knight, seconded by Councillor Mrs Geer, and unanimously

RESOLVED – that Standing Order 1.15 be amended to allow the Council to electronically record meetings for the purpose of the recording being held as a back-up – only until such time as the Minutes of any such meeting shall be agreed for accuracy, with the recording then being erased.

83. Report of the Town Centre Regeneration Officer

The Town Centre Regeneration Officer updated Members on his report (circulated prior to the meeting). Following consideration of the report it was proposed by Councillor Upton, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that:

- a) an informal meeting be convened to enable full discussion and development of the Public Realm Framework Brief by the Council together with the three Cornwall Councillors for Helston, and representatives of other key stakeholder groups, including the Public Realm Project Board, and the HBIP Town Team,

and

b) in principle the Council agrees to:

- a) Re-surface the section of Peacock's Lane outlined in red on the plan attached to the Town Centre Regeneration Officer's Report (*Appendix vi*);
- b) Assume full responsibility for its future maintenance subject to the following conditions:
 - i) Obtaining legal advice from the Council's solicitors in respect of this course of action and the wording and time scales for the site notices;
 - ii) Satisfactory quotations being received for the work required; and
 - iii) New approaches being made to adjoining land owners and tenants seeking financial contributions to the cost of the work.

84. Report of the Town Clerk

(1) Town Twinning Reception

This item was noted.

(2) Planning Committee Vacancy

On the proposition of Councillor Upton, seconded by the Mayor, it was

RESOLVED – that Councillor Radford-Gaby be appointed onto the Planning Committee.

(3) Website Working Party

It was proposed by Councillor Upton, seconded by the Mayor, and

RESOLVED – that the Mayor and Councillors R J L Boase and Upton be appointed onto the Website Working Party.

The Town Clerk advised that he would arrange the first meeting.

(4) Training

It was agreed that Councillor Knight and the Town Clerk attend the CALC training on 1st July 2014. Other Members wanting to attend were asked to contact the Town Clerk to book places and arrange shared transport.

(5) Cars for Sale and Advertising Signage

This item was noted.

85. Schedule of Accounts for Payment

On the proposition of Councillor Upton, seconded by Councillor Knight, it was

RESOLVED – that Account Nos. 658-711 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £28,968.38.

It was agreed that the cheques would be signed by Councillor Williams and Councillor Mrs Boase the following day.

86. Attendance at Meetings

On the proposition of the Mayor, seconded by Councillor Upton, it was

RESOLVED – that the written reports submitted by Councillors Miss Hornsby and Martin be received.

87. Items for the next Agenda

The Mayor requested that Members contact the Town Clerk's office to place items on the following Full Council Agenda.

Meeting closed at 8.48pm

Confirmed

Town Mayor

At: 12:19

List of Payments made between 01/06/2014 and 30/06/2014

Voucher	Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
	05/06/2014	The Angel Hotel	110897	-500.00	Cancel cheque 110897
658	05/06/2014	Union & Western Hotels Ltd	110923	500.00	Replacement Chq. 110897 - Mayor Choosing Ref.
659	05/06/2014	Redruth Glass Centre	110924	820.00	Deposit - Replacement Glass Basement Win.
660	06/06/2014	Alligator Signs	110925	513.00	Welcome to Helston Signs
661 - 672	14/06/2014	Salary Related Expenses	110926 - 110937	16,422.21	Salary Related Expenses
673	08/05/2014	Berendsen UK Ltd -Formerly Sun	DD	62.02	Mat Hire - March
674	01/06/2014	Cornwall Council	Std Ord	93.00	Rates - Monument Rd Pub Cons
675	01/06/2014	Cornwall Council	Std Ord	217.00	Rates - Guildhall Pub Cons
676	01/06/2014	Cornwall Council	Std Ord	777.00	Rates - Guildhall
677	22/06/2014	Siemens Financial Services Ltd	Std Ord	145.44	Fire Alarm Lease
678	19/06/2014	BNP Paribas Leasing Solutions	DD5	143.76	Photocopier Lease
679	19/06/2014	British Gas	DD6	11.10	Electricity Monument Pub Cons
680	19/06/2014	British Gas	DD7	21.27	Electricity Guildhall Pub Cons
681	19/06/2014	British Telecom	DD8	23.79	565761
682	19/06/2014	Berendsen UK Ltd -Formerly Sun	DD9	62.02	Mat Hire - May
683	15/05/2014	O2	DD10	60.96	TCRO Mobile
684	19/06/2014	Fast.co.uk	C/CARD1	23.48	Broadband
685	19/06/2014	Anns Pasties	110938	279.50	Refreshments B the B and Freedom Parade
686	19/06/2014	W Bowden	110939	23.49	Misc. Nuts & Bolts, and tools
687	19/06/2014	Classic Fire Ltd	110940	295.25	Annual Test Fire Alarm & Emergency Lights
688	19/06/2014	Cormac Solutions Ltd	110941	859.40	Cleaning of Public Conveniences
689	19/06/2014	Devon Association of Local Councils	110942	78.00	SWLCA Regional Conference
690	19/06/2014	Darrens Taxis	110943	20.00	Beating the Bounds Transport
691	19/06/2014	Helston Methodist Church	110944	56.00	Town Meeting - Hire of Hall
692	19/06/2014	Martin Luck Group Ltd	110945	524.34	Stationery
693	19/06/2014	Nitoe Security	110946	135.00	Static Guards for Civic Sunday
694	19/06/2014	Primary PC Solutions Ltd	110947	42.00	Server Monitoring
695	19/06/2014	Rialtas Business Solutions Ltd	110948	561.60	Accounts Software Support
696	19/06/2014	R Sanders	110949	2,335.00	Grass cutting & works to play areas
697	19/06/2014	St John Ambulance	110950	371.04	First Aid Cover for Flora Day
698	19/06/2014	Summit Roofing Solutions	110951	66.00	Clear debris Guildhall Roof
699	19/06/2014	Ms D Tregembo	110952	85.00	Flowers for Flora Day
700	19/06/2014	Venture Play (UK) Ltd	110953	1,782.00	Activity Picnic Table x 3
701	19/06/2014	Viridor Waste Management Limit	110954	46.86	Waste Management - May
702	19/06/2014	Wicksteed Leisure Ltd	110955	162.00	Play Area Annual Inspection x 3
703	19/06/2014	Angove, F G	110956	25.00	Honorarium
704	19/06/2014	Cooke, P J	110957	25.00	Honorarium
705	19/06/2014	Moran, J	110958	25.00	Honorarium
706	19/06/2014	Petty Cash	110959	67.85	Civic Hospitality, Office Expenses etc.
707	19/06/2014	Susan Plant	110960	32.00	Refreshments for Civic Sunday
708	19/06/2014	Upperton, P	110961	25.00	Honorarium
709	19/06/2014	Grant Thornton UK LLP	110962	1,560.00	External Auditor
710	19/06/2014	Helston News & Advertiser	110963	24.00	Advertisements
711	19/06/2014	Summit Roofing Solutions	110964	66.00	Clear debris Guildhall Roof
Total Payments				28,968.38	
Signatures of Councillors that signed the cheques:					