

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 19TH MAY 2016 AT 7.15 PM

Councillors: Mrs G A Geer (Town Mayor) in the Chair

R Williams
R J L Boase
Mrs F N E Boase
M H Thomas

J P Radford-Gaby
J Martin
Mrs N Roberts
A R Harrison

D J Potter
T E Grattan-Kane
P E Williams

Officers: Mr C Dawson (Town Clerk)
Miss P J Lavelle (Deputy Town Clerk)
Mr M Searle (Town Centre Regeneration Officer)

5. Reports from Local Cornwall Councillors and the Community Link Officer

a) Local Cornwall Councillors

The Mayor advised that apologies had been received from Cornwall Councillor Mrs Haycock.

Cornwall Councillor Wallis expressed his congratulations to the Mayor and Deputy Mayor on their election to office. He then informed Members that a public consultation was being held on Monday 23rd May in respect of the concept of a development of 35 houses on land forming part of HX3. Councillor Wallis advised that there was not a definitive plan and Coastline Housing Limited was seeking views on the proposals.

b) Community Link Officer

The Mayor advised that a report had been provided by the Community Link Officer.

6. Public Participation

A member of the public congratulated the Mayor and Deputy Mayor on their election and thanked the former Mayor and Mayoress for their work during their term of office. He then expressed the opinion that Flora Day had gone well and he was pleased to see everywhere looking so clean.

A second member of the public congratulated the Mayor and Deputy Mayor on their election expressing the hope that they would be fully supported by Members and thanked the previous Mayor. He then advised that he had recently started cycling and had noticed that there were no cycle racks within the town. He referred to the public realm funding to ask if it could be used to install cycle racks by the Guildhall and in the Drill Hall Yard. The Town Centre Regeneration Officer confirmed that the proposals for the public realm scheme included the installation of cycle racks near the Monument. The Town Centre Regeneration Officer advised that most, if not all, of the public realm funding would be used on the project but believed it may be possible to seek funding from other sources. The member of the public advised that he had suggested the Guildhall as a location as it was in the centre of town.

7. Minutes

On the proposition of Councillor Mrs Boase, seconded by Councillor Thomas, it was unanimously

RESOLVED – that the Minutes of the Town Council Meeting held on 21st April 2016 be approved and signed as a true record.

8. Minutes of the Planning Committee

On the proposition of Councillor Radford-Gaby, seconded by Councillor Harrison, it was unanimously

RESOLVED – that the Minutes of the Planning Committee meeting held on the 21st May 2016, be received.

9. Announcements

The Mayor advised that the Tea Party to celebrate the Queen's 90th Birthday was being held on Saturday 11th June 2016 and asked Members to make people aware of the event expressing the hope that Members would endeavour to attend. The Mayor then advised that Mrs Boxer was holding a presentation on the Grylls Monument on the 31st May 2016 in Helston Museum and encouraged Members to attend.

The Deputy Town Clerk advised that the female members of staff had participated in the Falmouth Race for Life the previous Sunday and thanked everyone for their support advising that they had raised £1,111 for Cancer Research UK.

10. Report of the Town Centre Regeneration Officer (TCRO)

The Town Centre Regeneration Officer updated Members on his report (circulated prior to the meeting) and responded to Members' questions. Councillor R Williams queried whether details of deaths and funerals could be displayed on the proposed noticeboard near the Monument as this was a facility Helston lacked. The Town Centre Regeneration Officer advised that the proposed board was intended to be a map board similar to those existing but he would investigate the suggestion further. The Town Clerk confirmed that the Council currently had a double fronted noticeboard awaiting a suitable location which could be used.

11. Twinning Visit

The Mayor advised that the Mayor of Plougasnou was hoping to attend and she was contacting the Helston & District Town Twinning Association to outline the plans for the event. The Mayor advised that the Twinning delegation were being invited to her Civic Service at Helston Methodist Chapel on Sunday 10th July 2016 which would be followed by strawberries and cream and a meal with the twinning delegation in the evening.

12. The Queen's 90th Birthday

The Mayor advised that posters and information for the Press would be available the following week and confirmed that tickets for the tea served by the café would be available at £5.50 per head. She advised that she had details of seven 90 year olds who would be invited to the event and would be judging the Fairy King & Queen. The Mayor advised it would be a fun short afternoon and invited suggestions for activities.

13. Report of the Town Clerk

(1) Annual Audit of Accounts for 2015/16

The Council considered the Annual Report of Mr S Hudson, the Internal Auditor, together with supporting financial statements for submission to the External Auditor, all of which documentation having been circulated as Appendix I to the Town Clerk's Report.

It was thereupon proposed by Councillor Mrs Boase, seconded by Councillor Mrs Roberts, and unanimously

RESOLVED – that:

(i) Section 1 of the Annual Return – the Annual Governance Statement, be approved and, upon completion in the affirmative in all respects, be signed by the Mayor and Town Clerk; and

(ii) The Statement of Accounts for the financial year ended 31st March 2016 as set out in the Annual Return, be approved, and duly signed on this Council's behalf by the Mayor and the Town Clerk.

14. Schedule of Accounts for Payment

On the proposition of Councillor Harrison, seconded by Councillor Thomas, it was unanimously

RESOLVED – that Account Nos. 77-147 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £74,583.64.

Councillor Mrs Boase requested that her abstention from the vote be recorded.

It was agreed that cheques would be signed by Councillor R Williams and Councillor Mrs Boase.

15. Dates and Times of Meetings

Councillor Mrs Boase queried why the Full Council meetings were scheduled for 7.00pm. The Town Clerk confirmed that this was an error and should read 7.15pm. Councillor Radford-Gaby queried the timing of Part 1 of the Annual Meeting expressing the opinion that, whilst the event had been moved from its traditional time of 12 noon to encourage more people to attend, it had not proved successful and suggested that the event should return to 12 noon. A detailed debate ensued during which Standing Order 1.14 was suspended to allow Freeman Perry to express his views on the timing of Mayor Choosing.

At the conclusion of the debate it was proposed by Councillor Radford-Gaby, seconded by Councillor R J L Boase, and

RESOLVED – that the Calendar of Meetings 2016/17 be accepted subject to Part 1 of the Annual Meeting being moved to 12 noon on the same day.

16. Trevenen Exhibition

It was noted that the Trevenen Exhibition Governors for the ensuing Municipal year continue to be all Members of the Town Council and that meetings be convened as and when necessary.

17. Appointment of Representatives to Committees and Outside Bodies

It was agreed that:

a) Councillors Mrs G A Geer (Town Mayor), R Williams, Mrs F N E Boase, M H Thomas, J P Radford-Gaby, A Harrison, D J Potter and P E Williams be appointed to the Amenities Committee;

b) Councillors Mrs G A Geer (Town Mayor), R J L Boase, M H Thomas, J P Radford-Gaby, J Martin, Mrs N Roberts and P E Williams be appointed to the Planning Committee; and

c) Councillors Mrs G A Geer (Town Mayor), R J L Boase, Mrs F N E Boase, M H Thomas, J Martin, Mrs N Roberts and T E Grattan-Kane be appointed to the Policy, Finance and Resources Committee.

On the proposition of Councillor Grattan-Kane, seconded by Councillor Mrs Roberts, it was

RESOLVED – that Councillors Mrs G A Geer (Town Mayor), J P Radford-Gaby, Mrs F N E Boase and P E Williams be appointed to the Guildhall Working Party.

It was agreed that:

Councillors R J L Boase, M H Thomas and D J Potter be appointed to the Youth Engagement Working Party.

It was agreed that representatives be appointed to Outside Bodies for the ensuing Municipal year as detailed below:-

a) **West Cornwall CCTV Group**

Councillor M H Thomas

b) **Cornwall Association of Local Councils**

Councillor J Martin

c) **Helston Community College**

Councillors M H Thomas, J Martin and T E Grattan-Kane

d) **Helston in Bloom**

Councillors R Williams and R J L Boase

e) **Helston & the Lizard Works**

Councillor M H Thomas

f) **Helston and South Kerrier Community Network Panel**

Councillor J Martin (Deputy – Councillor D J Potter)

g) **Helston Welfare Trust: Nominated Trustees**

Councillor R Williams (appointed until 5th December 2017)

Councillor Mrs G A Geer (appointed until 16th May 2017)

Councillor A R Harrison (appointed until 16th May 2017)

h) **Loe Pool Management Forum**

Councillor R Williams

i) **Public Realm Project Board**

Councillors Mrs F N E Boase and J Martin

(Substitute: Councillor Mrs G A Geer (Town Mayor))

j) **The Furry Youth Café Directorate**

Councillor M H Thomas

k) **Victim Support West Cornwall Advisory Group**

Councillor Mrs G A Geer (Town Mayor)

It was advised that the Bulwark Group was in the process of disbanding.

18. Attendance at Meetings

The report of the Mayor regarding the CCTV Group meeting was noted. The Town Clerk confirmed that the CCTV Monitoring Room at Tolvaddon was impressive to see and he was endeavouring to arrange an evening when Members could visit.

19. Items for the next Agenda

The Mayor requested that Members contact the Town Clerk's office to place items on the following Full Council Agenda.

20. Exclusion of the Press and Public

On the proposition of Councillor Thomas, seconded by Councillor Martin, it was unanimously

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

21. Confidential Report of the Town Centre Regeneration Officer

(1) Grylls Monument and Bowling Green Public Realm Scheme

Following a brief debate it was proposed by Councillor Mrs Boase, seconded by Councillor Mrs Roberts, and unanimously

RESOLVED – that the Council accepted the tender submitted by Cormac Contracting Ltd for the sum of £282,927.10 exclusive of VAT and the shortfall of funding would be met from Ear-Marked Reserves.

22. Confidential Report of the Town Clerk

(1) Replacement Hand Rails

Following a brief discussion it was proposed by Councillor Mrs Boase, seconded by Councillor Harrison, and

RESOLVED – that the Town Council contribute an additional £147.00 towards replacement of the handrails to the granite steps near the cannon and at the bottom of Penrose Road.

Meeting closed at 8.40pm

Confirmed

Town Mayor