

**MINUTES OF A MEETING OF HELSTON TOWN COUNCIL**  
**HELD IN THE GUILDHALL, HELSTON**  
**ON THURSDAY 17<sup>TH</sup> APRIL 2019 AT 7.15 PM**

**Councillors:** J Martin (Town Mayor) in the Chair

R Williams  
R J L Boase  
Mrs F N E Boase  
M H Thomas

Mrs N Roberts  
D J Potter  
T E Grattan-Kane

Rev D P Reed  
R F Edgcumbe  
M J Kenchington

**Officers:** Mr C Dawson (Town Clerk)  
Miss P J Lavelle (Deputy Town Clerk)  
Mr M Searle (Projects Officer)

**387. Prayers**

The Meeting opened with Prayers offered by Councillor Reverend Reed.

**388. Apologies**

An apology for non-attendance was received from Councillor Mrs Geer.

**389. Declarations of Interest**

Councillor Thomas advised that he had a non-declarable interest in Account No. 54.

**390. Reports from Local Cornwall Councillors**

The Mayor advised that it had been suggested at the informal meeting that Cornwall Councillors provide written reports seven days prior to the meeting to allow proper consideration of the information and only respond to questions at the meeting. Cornwall Councillor Thomas expressed concern with this suggestion advising that in the past he had always valued hearing the Cornwall Councillors speak. He also expressed the opinion that issues and information did not always arise in time to produce a report for the meeting.

Cornwall Councillor Martin advised that he had been involved with West Sub-Area Planning and had attended the Cornwall Council Full Council meeting the previous day during which the budget and Cornwall Council's intended investments were discussed.

Cornwall Councillor Thomas advised that he had attended Planning Enforcement training and had supported a Motion at Full Council regarding NHS Dentistry but this had been altered by an amendment from another Member confirming he would take part in the debate when the item was considered by the Health Committee. He advised that he had also queried taxi licensing charges to ensure that the same charges were applied to all and had raised a question regarding the Environment Agency's flood alleviation works in St Johns. Cornwall Councillor Thomas further advised that he had been involved in a number of issues relating to Planning Enforcement, partnership projects and case work involving road safety and electric taxis. Councillor Thomas advised that he had also been in contact with a resident on Falmouth Road regarding the blockage of the leat which supplied the kennels advising that there had been no communication between Cornac and Cornwall Council Drainage Management Officers regarding the issue.

The Mayor advised that he had received a communication from Cornwall Councillor Wallis regarding the flooding issues at Degibna in which he had provided copies of past reports on the issue.

**391. Minutes**

On the proposition of Councillor Mrs Boase, seconded by Councillor Grattan-Kane, it was

RESOLVED – that the Minutes of the Town Council meeting held on the 21<sup>st</sup> March 2019 be approved and signed as a true record.

**Councillor Kenchington abstained from the vote as he had not been present at the meeting.**

**392. Minutes of the Amenities Committee**

On the proposition of Councillor Thomas, seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that the Minutes of the Amenities Committee meeting held on the 28<sup>th</sup> March 2019, be received.

**393. Announcements**

The Town Clerk informed Members that Mrs Chambers – Mayor’s Secretary & Administrative Assistant had handed in an extended period of notice and would be leaving at the end of May. The Town Clerk expressed his gratitude that Mrs Chambers would remain in post during the Council’s busiest period of the year.

The Mayor advised that Flora Day would take place in three weeks time, followed by Mayor Choosing and then Beating the Boundaries on 29<sup>th</sup> May. He advised that he had attended a number of Civic Services and confirmed that he was having his hair and beard shaved for the Man Down men’s mental health charity at the end of June. The Mayor then thanked the Projects Officer for his preparations for the first Monument Walk Market advising that the second market was taking place on 16<sup>th</sup> May 2019.

**394. Report of the Projects Officer**

The Projects Officer updated Members on his report (circulated prior to the meeting) to advise that the launch of the new Monument Walk Market had gone well with the help of the good weather. He confirmed that, due to staff availability, the date of the next market had been put back to 16<sup>th</sup> May 2019 and he already had several bookings from traders. Councillor Potter expressed the opinion that it was important to have everyday staples at the market and named two local traders who had indicated they would be willing to take part, asking if the Projects Officer had spoken to them. The Projects Officer advised that he had spoken to one and would contact the other the following day.

The Mayor suggested deferring a discussion regarding the ‘Our Granite Heart’ project until Councillor Mrs Geer could be present as it had been instigated by her.

Councillor Williams expressed concern with the condition of the cobbles and the kennels in the town and asked that the Mayor consider this problem during his next term of office. Councillor Potter requested that an item be placed on the Agenda for the next Full Council meeting to consider the issue.

**395. Report of the Town Clerk**

**(1) Review of the Effectiveness of Internal Controls**

The Town Clerk advised that the Policy, Finance & Resources Committee Chair (Councillor Grattan-Kane) and Councillor R J L Boase had conducted a Review of the Effectiveness of Internal Controls in March. On the proposition of the Mayor, seconded by Councillor Grattan-Kane, it was unanimously

RESOLVED – that the Review of the Effectiveness of Internal Controls be accepted and noted.

**(2) Community Governance Review**

Councillor Thomas advised that, due to his involvement at Cornwall Council, he would listen to both Helston Town Council and Wendron Parish Council but would take not part in the debate on the Community Governance Review.

Following a brief debate it was proposed by Councillor Kenchington, seconded by Councillor Grattan-Kane, and unanimously

RESOLVED – that a Working Party be formed consisting of the Mayor and Committee Chairs to draft proposals and bring recommendations to Full Council.

**(3) Road Safety & Community Speed Engagement Event**

The Town Clerk confirmed that the event coincided with the Town Council's Mayor Choosing Ceremony so nobody would be available to attend but he had been advised that there would be other similar events organised. On the proposition of Councillor Thomas, seconded by the Mayor, it was unanimously

RESOLVED – that the invitation to the Road Safety & Community Speed event be offered to members of the community.

**396. Schedule of Accounts for Payment**

Councillor Thomas declared an interest in Account No. 60 as a Director of the Furry Youth Cafe CIC.

On the proposition of Councillor Kenchington, seconded by Councillor Grattan-Kane, it was

RESOLVED – that Account Nos. 1-63 inclusive as listed and set out as an Appendix to these Minutes, be certified for payment in the total sum of £55,667.20.

**397. Items for the next Agenda**

The Mayor requested that Members contact the Town Clerk's office a minimum of ten days prior to the meeting to place items on the following Full Council Agenda.

**398. Exclusion of the Press and Public**

On the proposition of Councillor Reverend Reed, seconded by Councillor Grattan-Kane, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business by reason of the confidential nature of the business to be transacted.

**399. Marketing Plan**

Members received a presentation on a Marketing Plan by representatives of Helston CIC who then responded to Members' questions. At the conclusion of the presentation it was proposed by Councillor Reverend Reed, seconded by Councillor Kenchington, and unanimously

RESOLVED – that the Town Council supported the Marketing Plan in principle.

It was agreed that the Mayor and Councillors R J L Boase and Kenchington be appointed to represent the Town Council on the Marketing Group.

**400. Confidential Report of the Projects Officer**

**(1) Shopfronts**

On the proposition of Councillor Reverend Reed, seconded by Councillor Grattan-Kane, it was

RESOLVED – that the quotation for two aluminium composite signs from Phoenix Signs be accepted at a cost of £270 plus VAT.

**The Mayor requested his abstention from the vote be recorded.**

**(2) Our Granite Heart**

On the proposition of the Mayor, seconded by Councillor Grattan-Kane, it was

RESOLVED – that this item be deferred to the May Full Council meeting.

**401. Confidential Report of the Town Clerk**

**(1) Human Resources and Health & Safety Services**

It was proposed by Councillor Grattan-Kane, seconded by Councillor Kenchington, and unanimously

RESOLVED – that the Council renewed its contract with Ellis Whittam for 5 years commencing on 1<sup>st</sup> April 2019 at a cost of £1,881 + VAT per annum.

**402. Trenance Close**

Councillor Thomas advised he had no further information to report but would continue to pursue the matter.

**Meeting closed at 8.55pm**

**Confirmed**

**Town Mayor**