

MINUTES OF A MEETING OF HELSTON TOWN COUNCIL
HELD IN THE GUILDHALL, HELSTON
ON THURSDAY 20TH OCTOBER 2016 AT 7.15 PM

Councillors: J Martin (Deputy Town Mayor) in the Chair

R Williams
R J L Boase
Mrs F N E Boase

M H Thomas
Mrs N Roberts
A R Harrison

D J Potter
T E Grattan-Kane
P E Williams

Officers: Mr C Dawson (Town Clerk)
Miss P J Lavelle (Deputy Town Clerk)
Miss R Cook (Administrative Assistant)
Mr M Searle (Town Centre Regeneration Officer)

205. Prayers

The Meeting opened with Prayers offered by Reverend Reed.

206. Apologies

Apologies for non-attendance were received from the Town Mayor – Councillor Mrs G A Geer and Councillor Radford-Gaby.

207. Declarations of Interest and requests for Dispensations

a) Requests from Members for Dispensations

i) The Town Clerk advised that a dispensation request had been received from the Mayor - Councillor Mrs Geer to allow her to speak but not vote on matters relating to the Epworth Hall.

It was proposed by Councillor Thomas, seconded by Councillor Mrs Boase, and unanimously

RESOLVED – that the Town Council awarded Councillor Mrs Geer a dispensation to remain in meetings and speak but not vote on matters relating to the Epworth Hall for the remainder of the civic year.

ii) The Town Clerk advised that a dispensation request had been received from Councillor Grattan-Kane to allow him to speak and vote on matters relating to events organised at the Helston Museum.

It was proposed by Councillor Harrison, seconded by Councillor P E Williams, and

RESOLVED – that the Town Council awarded Councillor Grattan-Kane a dispensation to remain in meetings, speak and vote on matters relating to events organised at the Helston Museum for the remainder of the civic year.

208. Reports from Local Cornwall Councillors

a) Local Cornwall Councillors

Cornwall Councillor Mrs Haycock passed on Cornwall Councillor Martin's apologies for absence. She then informed Members that she had received several enquiries regarding resident's parking schemes but advised that a single road was not a large enough area to introduce a parking permit scheme. She further advised that she was pleased to be working with the Traffic Regulation Order Working Party and she had spoken to the Community Link Officer who was willing to facilitate a meeting with Cornwall Council officers and local parishes that had expressed an interest.

The Town Clerk advised that Cornwall Councillor Wallis had submitted his apologies for absence.

b) Community Link Officer

The Community Link Officer's report (circulated prior to the meeting) was noted.

209. Public Participation

A member of the public enquired if any action had been taken following the work he had undertaken to produce an inventory of the Guildhall Strongroom. Councillor Thomas, Mayor at the time the inventory was produced, thanked the member of the public for his due diligence and advised that, at that time the Museum had very little capacity to take additional items and therefore everything still remained in situ. In response to a question, the member of the public advised that the items could be divided into three categories: retain, send to the County Archives or disposal. He then enquired about the Book of Common Prayer that had been discovered. The Town Clerk confirmed that the book was on display in the cabinet at the rear of the Council Chamber.

A further member of the public expressed the opinion that information should be preserved and urged caution before the Council disposed of any items from the Strongroom. He then advised that he had a particular interest in health and well-being and was pleased to note that this subject was being discussed at the next Community Network meeting.

210. Minutes

On the proposition of Councillor Mrs Boase, seconded by Councillor Mrs Roberts, it was

RESOLVED – that the Minutes of the Town Council meeting held on 15th September 2016 be approved and signed as a true record.

Councillors Harrison and Grattan-Kane abstained from the vote as they had not been present at that meeting.

211. Matters Arising

In response to a question, the Town Clerk advised that the Cornwall Council Open Spaces Manager and local Divisional Member had no objections to a statue of Bob Fitzsimmons being located on the grass verge adjacent to the Sunken Garden. He further advised that the fund-raiser would now begin to seek the finances to produce the statue.

212. Minutes of the Planning Committee

On the proposition of Councillor Thomas, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Minutes of the Planning Committee meeting held on 15th September 2016, be received.

It was further proposed by Councillor Thomas, seconded by Councillor Potter, and

RESOLVED – that the Minutes of the Planning Committee meeting held on 6th October 2016, be received.

213. Minutes of the Amenities Committee

On the proposition of Councillor Thomas, seconded by Councillor Mrs Boase, it was

RESOLVED – that the Minutes of the Amenities Committee meeting held on 22nd September 2016 be received and the recommendation approved.

214. Minutes of the Policy, Finance & Resources Committee

On the proposition of Councillor Mrs Boase, seconded by Councillor Thomas, it was

RESOLVED – that the Minutes of the Policy, Finance & Resources Committee meeting held on 4th October 2016 be received.

215. Announcements

The Chair advised that the Mayor expressed her gratitude for the good wishes received.

The Town Clerk advised that Councillor Thomas had attended the NALC Star Council Awards ceremony the previous day as the Council's 'Helston & the Lizard Works' project had been short-listed for the Local Council Outstanding Project of the Year award. Councillor Thomas informed Members that the project achieved runner-up and quoted from the judging panel's comments '*Helston Town Council's activities were a shining example of the direction taken by many local councils in looking to move beyond their traditional service delivery boundaries. Helston is the first local council in the country to work closely with Jobcentre Plus to support unemployed people in their community*'. Councillor Thomas paid tribute to Andrea Gilbert – Project Co-ordinator and then passed on a certificate to the Town Clerk to be displayed in the Guildhall.

216. Report of the Town Centre Regeneration Officer (TCRO)

The TCRO updated Members on the progress of the public realm project.

217. Tour of Britain Cycle Race

The Chair read a statement by the Mayor suggesting that the Town Council actively encourage the Tour of Britain cycle race to hold a stage in Cornwall and include Helston.

Councillor Potter had carried out some research and advised that the earliest date a Cornwall stage could be held was 2019. He further advised that, due to the distance and transfer times between stages, realistically Cornwall would have to host the opening stage of a tour.

Following the discussion it was agreed that a collaborative approach was required and the Town Clerk agreed to inform other Town Councils at a CALC Larger Council meeting the following week and contact Cornwall Council.

218. Fun Run

Councillor R J L Boase informed Members that the local Lions Clubs were in the early stages of organising a Fun Run for the week leading up to the Harvest Fair weekend. The Lions Club were seeking approval from the National Trust at Penrose for the event and he sought the Town Council's support. It was then proposed by Councillor R J L Boase, seconded by the Chair, and

RESOLVED – that Helston Town Council support, in principle, a Fun Run in Helston within the Harvest Fair week.

219. Salt Bins

Councillor Thomas circulated images of existing Cornwall Council salt bins that were in a poor condition and reminded Members that the Town Council had decided not to take responsibility for them when debated six years previous. During the ensuing discussion, Councillor R Williams advised that salt bins would be considered when formulating the Emergency Plan.

Councillor Thomas praised Cornwall Council's rapid response to gritting roads in the past. It was then proposed by Councillor Thomas, seconded by Councillor Potter, and unanimously

RESOLVED – that:

- a) Cornwall Council be requested to repair the existing salt bins or remove them; and
- b) Request that Cornwall Council include Church Street on the primary gritting route.

220. Coinagehall Street Pavements

The Chair read a statement by the Mayor requesting that the Council press ahead with a scheme to replace areas of Coinagehall Street paving with granite. She requested that ideas for fund-raising should be forwarded to the Town Clerk. The Town Centre Regeneration Officer confirmed that Cornwall Council was seeking funding to lay the paving at no cost to the Town Council if the materials could be supplied.

On the proposition of Councillor Mrs Boase, seconded by Councillor Grattan-Kane, it was

RESOLVED – that Helston Town Council proceed with a project to replace areas of Coinagehall Street paving with granite.

221. Helston Community Forum

Councillor Potter advised that, with Council's approval, the Helston Community Forum would require a few weeks to develop and test and could be in a position to go live by the end of November. In response to a question, the Town Clerk confirmed that the funding would be met from General Reserves.

Following a brief discussion it was proposed by Councillor Potter, seconded by the Chair, and

RESOLVED – that Helston Town Council agreed the funding of the Helston Community Forum to a maximum £400 per annum.

222. Report of the Traffic Regulation Order Working Party

Members considered the Notes of the Traffic Regulation Order Working Party meeting held on 1st September 2016 (circulated prior to the meeting).

Following a brief debate it was proposed by Councillor Thomas, seconded by Councillor R J L Boase, and unanimously

RESOLVED – that:

- a) a meeting be arranged for the Town Councillors, Cornwall Council Highways officers and representatives of the Parish Councils that expressed an interest to discuss viability and costs of Traffic Regulation Order proposals; and
- b) a Special Full Council meeting be held to consider submitting a Traffic Regulation Order application.

223. Report of the Town Clerk

(1) Christmas Office Closure

It was proposed by Councillor Harrison, seconded by Councillor Potter, and

RESOLVED – that the Town Council offices close from 4.00pm on Friday 23rd December 2016 and re-open on Tuesday 3rd January 2017.

(2) Fisherman's Mission – 1st Annual Christmas Tree Festival

On the proposition of the Chair, seconded by Councillor Mrs Boase, it was unanimously

RESOLVED – that the Town Council participate in the Christmas Tree Festival.

224. Schedule of Accounts for Payment

On the proposition of Councillor R Williams, seconded by Councillor P E Williams, it was

RESOLVED – that Account Nos. 373-432 inclusive as listed and set out as an Appendix to these Minutes be certified for payment in the total sum of £119,841.60.

The Chair and Councillor R J L Boase abstained from the vote.

225. Attendance at Meetings

Councillor P E Williams apologised for not providing a report on the Cornwall Community Flood Forum conference and advised he would circulate one the following week.

226. Exclusion of the Press and Public

On the proposition of Councillor P E Williams, seconded by Councillor Grattan-Kane, it was

RESOLVED – that pursuant to the provision of the Public Bodies (Admissions to meetings) Act 1960, the press and public be excluded from the Meeting for the following item of business by reason of the confidential nature of the business to be transacted.

227. Confidential Report of the Town Centre Regeneration Officer

(1) Castle Green Landscape Scheme

The Town Centre Regeneration Officer advised that not all the necessary information was available and therefore this item was deferred to the following meeting.

Meeting closed at 8.46pm

Confirmed

Town Mayor